



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution		BON SECOURS COLLEGE FOR WOMEN
• Name of the Head of the institution	Dr.S.Gayathri	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	04362257447	
• Mobile no	9443075030	
• Registered e-mail	bonsecourscollege02@gmail.com	
• Alternate e-mail	boncdc2021@gmail.com	
• Address	Vilar Bypass	
• City/Town	Thanjavur	
• State/UT	Tamil Nadu	
• Pin Code	613006	
2.Institutional status		
• Affiliated /Constituent	Affiliated	
• Type of Institution	Women	
• Location	Rural	
• Financial Status	Self-financing	

• Name of the Affiliating University	Bharathidasan University, Tiruchirappalli
• Name of the IQAC Coordinator	Dr. R. Kalaivani
• Phone No.	04362257447
• Alternate phone No.	7845862322
• Mobile	9894289053
• IQAC e-mail address	boniqac2011@gmail.com
• Alternate Email address	boncdc2021@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://bonsecourscollege.edu.in/AQAR/AQAR_2122.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://bonsecourscollege.edu.in/Calendar/Calendar_2223.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	A++	3.71	2021	14/12/2021	13/12/2026
Cycle 1	A+	3.34	2014	24/09/2014	23/09/2019

6.Date of Establishment of IQAC**05/07/2011****7.Provide the list of funds by Central / State Government****UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Bon Secours College for Women	Star College Scheme	DBT	2023 / 3 years	79 Lakhs
Bon Secours College for Women	Technological Intervention	Unnat Bharat Abhiyan	2023 / 1 year	100000
Dr. S. Amirtham	Student Project Scheme	Tamil Nadu State Council for Science & Technology, Tamil Nadu	2023 / 6 months	7500
Dr. S. Sivaranjani	Student Project Scheme	Tamil Nadu State Council for Science & Technology, Tamil Nadu	2023 / 6 months	7500
Ms. J. Pauline Petricia	Student Project Scheme	Tamil Nadu State Council for Science & Technology, Tamil Nadu	2023 / 6 months	7500
Bon Secours College for Women	Seminar	NAAC	2022 / 2 days	30000
Incubation Centre, Bon Secours College for Women	Incubator Scale-up Grant	Start-up Tamil Nadu	2022	3 Lakhs
8. Whether composition of IQAC as per latest NAAC guidelines			Yes	
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 			View File	

9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none">Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
<ul style="list-style-type: none">If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes	
<ul style="list-style-type: none">If yes, mention the amount	30000	
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
The College was ranked in the 151 -200 Band in the National Institutional Ranking Framework (NIRF) 2022 & 2023.		
The College received a recommendation for the DBT Star College Scheme for four Departments, aimed at strengthening its Undergraduate Programmes.		
In India Today Ranking 2023, Bon Secours College Secured First rank in Fashion Design and Tenth rank in the BBA stream under the category called Best Value for Money among the top ten Colleges in India. Also, the College secured different ranks in all seven streams such as Arts, Science, Commerce, BBA, BCA, Social Work, and Fashion Design.		
The College is the participation institution in Institution's Innovation Council (IIC), Ministry of Education since 2020 and secured 4 stars out of five in 2022 and 2023 based on the best performance in IIC activities in line with fostering Innovation and Entrepreneurship among Faculty members and Students.		
During the academic year 2022-23, the College entered into a Memorandum of Understanding with the University of Delhi and Ramanujan College under the Vidya Vistar Scheme of the University of Delhi to enhance the educators in terms of Refresher courses, Faculty Development Program, collaborative research etc. Also extended its academic community through collaboration with the reputed institutions like MSME, Technology Development Centre, Agra, Periyar Maniammai Institute of Science and Management, Deemed to be		

University, Thanjavur, Mariam College, Kuttikkanam, Patna Women's College, Patna, , Carmel College, Kerala, Montfort College, Karnataka and College of Home Science, Nirmala Niketan, Mumbai, Centre for Entrepreneurship Development and Incubation, National Institute Technology, Trichy, Maharashtra St.Xavier's College, Palayamkottai and Jayaraj Annapackiam College for Women, Periyakulam for faculty and student exchange programmes, sharing expertise, infrastructure etc.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Academic Staff Orientation	The academic year 2022-23 began with the General Staff Orientation Programme conducted by IQAC on 5th August, 2022. Dr. Sr. Mariammal, Secretary, Sr. Terencia Mary, Director were the resource persons addressed the Role of IQAC and NEP 2020. All 195 faculty members benefitted from the programme.
Faculty Development Programme	06.07.2022 - 11.07.2022 : Organised FDP on Approaches and Perspectives in Curriculum design, Pedagogy and Evaluation for Higher Education. Faculty members were given updating in Curriculum design and development, revised blooms taxonomy, assessment, disruptive pedagogies, technology enabling learning, teaching and assessment tools and techniques. All 200 faculty members benefitted from the programme.
Workshop	15.12.2022: Conducted Orientation programme on UN Sustainable Development 17 Goals to faculty members and students. Dr. Sultan Khalifa Haroon Al Rashid SDG Students Programme Regional Officer (Asia Pacific)

	UN Sustainable Development Solutions Network
Capacity Building Programme	20.01.2023: Conducted Capacity Building Programme for students on Digital and Professional Skill. Mr. Syed Nazimudeen AGM Consultant Mindzcube.com
Workshop	23.07.2022: Conducted Workshop on Innovating Education and Educating for Innovation. Dr. C. Joe Arun, SJ, D. Phil (Oxon) Director, Loyola Institute of Business Administration, Chennai. All 193 faculty members benefitted from the programme.
NAAC Sponsored Seminar	10.06.2022 & 11.06.2022: Organized a NAAC Sponsored Seminar on National Education Policy 2020 Inducted NAAC Assessment and its Transmission and Transformation in Higher Education. Resource Persons: Topic : NEP 2020 inducted NAAC Assessment Dr. B. S. Ponmudiraj, Adviser, National Assessment and Accreditation Council, Bengaluru. Topic : Outcomes of Distance Education/Online Education Dr. F.R. Alexander Pravin Durai Associate Professor and Head Department of Commerce and Honours, St. Joseph's College (Autonomous), Tiruchirappalli. Topic:: Multi Disciplinary / interdisciplinary Curriculum Dr. M. G. Sethuraman, Professor, Department of Chemistry, The Gandhigram Rural Institute (Deemed to be University), Dindigul District. Topic : Skill Development in the Global Context Dr. Syed Wajeed Associate Professor, Department of Microbiology, Director,

	<p>Internal Quality Assurance Cell (IQAC) St. Joseph's College (Autonomous), Bengaluru. Topic : Appropriate Integration of Indian Knowledge System Dr. Neerja A Gupta, Vice Chancellor, Sanchi University of Buddhist - India Studies, Madhya Pradesh. 272 faculty members benefitted from the programme at national level.</p>
UGC Scheme of Paramarsh	<p>17.06.2022 : Conducted Webinar for Mentee institutions on Simplified NAAC Framework & NEP 2020 Preparedness under UGC SCHEME of PARAMARSH. Resource Person: Dr.R.Kalaivani, IQAC Coordinator, Bon Secours College for Women, Thanjavur. The Simplified NAAC Framework & NEP 2020 Preparedness was explained to the faculty members from Mentee institutions under UGC Scheme of Paramarsh.</p>
UGC Scheme of Paramarsh	<p>24.06.2022 : Conducted Workshop Simplified NAAC Framework in Idhaya College for Women, Kumbakonam under UGC SCHEME of PARAMARSH. Resource Person: Dr.R.Kalaivani, IQAC Coordinator, Bon Secours College for Women, Thanjavur. The topics on Simplified NAAC Framework, data templates and documentation were explained to the faculty members from Mentee institutions under UGC Scheme of Paramarsh.</p>
Administration training programme	<p>04.11.2022- 07.11.2022 Administrative training was conducted on Computerized Accounting, Record Management and Stress Management. Resource Person: Dr. C.Saffina, Asst.Prof & Head Department of Commerce,</p>

	<p>BSCW Dr.Heena Cowser, Asst.Prof. Department of Commerce, BSCW Dr.T.Sivakami, Asst.Prof & Head Department of Management Studies, BSCW Dr. Anand Jerald, Asst.Prof & Head Department of Social Work, PMIST, Thanjavur. All 12 administrative staff benefitted from the training.</p>
Ideathon 22	<p>18.08.2022 : Conducted Competitions to students on Innovation and Entrepreneurship in celebrating 75 years of Independence Azadika Amrit Mahatsav. 23.08.2022 : Idea Expo. 10.10.2022 : Conducted Idea Pitch Desk for Students</p>
Academic & Administrative Audits	<p>10.04.2023 to 17.04.2023 : Conducted Internal Academic & Administrative Audit 23.04.2023 & 24.04.2023 : External Academic & Administrative Audit</p>
Management Review Meeting	<p>02.09.2022 : Conducted Management Review Meeting</p>
Collaborations	<p>Established Memorandums of Understanding (MoUs) with the MSME Technology Development Centre (PPDC) in Agra, under the Ministry of MSME, Government of India. Periyar Maniammai Institute of Science & Technology, [Deemed to be University] Thanjavur</p>
Start-up TN	<p>Periyar Technology Business Incubator, Periyar Maniammai Institute of Science and Technology(PMIST), Deemed to be University, Periyar Nagar, Vallam, Thanjavur-613403. 05.05.2023 Conducted Workshop on Business Model Canva. Resource Person: Dr.P.Aruna, CEO Periyar TBI, PMIST University,</p>

	Thanjavur. Stella Maris College (Autonomous), Chennai and Start-up TN. 18.02.2023 : Conducted Zonal Level Competition on TN SDG Girls Championship 2022 in association with Stella Maris College (Autonomous), Chennai and Start-up TN Start-up Tamil Nadu. 21.03.2023: Conducted Idea Generation and Boot Camp in association with Start-up Tamil Nadu.
Ranking & Accreditation	Participated in NIRF India Ranking and Submitted data on 20.01.2023 - Ranked in the 151 - 200 Band
Ranking & Accreditation	25.02.2023: Submitted data for India Today Ranking - Secured First rank in Fashion Design and Tenth rank in BCA under the category called Best Value for Money among top ten Colleges in India.
Ranking & Accreditation	All India Survey on Higher Education (AISHE) - Data was submitted on 15.02.2023.
Ranking & Accreditation	Annual Quality Assurance Report 2021-2022 - Submitted on 31.07.2023
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Board of Management	09/06/2022
14. Whether institutional data submitted to AISHE	

Year	Date of Submission
2021 - 2022	15/02/2023

15. Multidisciplinary / interdisciplinary

a. The Vision of the Institution: To transform the women learners especially rural in academic excellence with knowledge and skills to ensure intellectual, social, ethical and moral exercises, enabling them to become more well-rounded citizens and empowering them to meet the challenges of the world tomorrow. b. Institutional approach towards the integration of humanities and science with STEM: The institution effectively plans, implements and delivers the curricula prescribed by the affiliating University. The institution has created a conducive environment for the integration of arts and humanities with STEM and called STEAM i.e. Science, Technology, ARTS, Engineering and Mathematics by offering Non-major elective courses, certificate courses, research, extension programmes, Bon i-Hub etc. c. Flexible curricula, value addition and community engagement: The institution offers flexible curricula with Open (Inter-disciplinary) Elective courses and Certificate/ Value added Courses in line with multidisciplinary/interdisciplinary approach. UG departments offer Discipline-specific courses which are open to students of any discipline. Hence, students have the liberty to choose and integrate humanities and science, thereby going interdisciplinary. Totally 45, 2 credit-based interdisciplinary courses (Non-Major Elective) were offered for the academic year 2022-2023. Value added Courses: In 2022-2023, the institution offered 73 certificate courses as value addition to the curriculum. These courses address communicative, management, leadership, professional, industrial and innovation and entrepreneurial skills. Student Projects: Semester 6 UG and Semester 4 PG students undertake projects which are interdisciplinary in nature and are reflected in the Departments of Commerce, Biotechnology, Physics, Chemistry, Mathematics, Tamil, English, Social work, History and Computer studies. Areas of community engagement, service and environmental education: All the UG Programmes offer Part V course includes Extension activities which are carried out apart from the regular class hours (1 credit) in order to extend community engagement and service. In addition, courses named, Value Education (I Semester), Environmental Studies (II Semester), Soft-Skills-Development (V Semester), Gender Studies (VI Semester) are offered to all UG Programmes. These value based courses promote the attainment of a holistic and multidisciplinary education. d. Institutional Plans to engage in more multidisciplinary research: The Institution planned to engage in more multidisciplinary research

to find solutions to society's most pressing issues and challenges through different platforms like R&D, IPR Cell, Research Colloquium, Boni-Hub etc. Multidisciplinary research on Impact of social media in mental health of adolescents, women's issue namely Poly Cystic Ovarian Syndrome, Environment, Agriculture etc. f. Good practice/s of the institution to promote Multidisciplinary / interdisciplinary approach in view of NEP 2020. The institution believes in the efficacy of interdisciplinary approach to enhance the academic experience of the learners which is accomplished by integrating humanities and science. In addition, students have opportunity to choose and learn courses from other disciplines (Open / Inter-disciplinary Elective) and Add-On programme at the institutional level. The institution also has devised a UN Sustainable Goals Implementation Framework and prepared action plan in terms of co-curricular, research, extension and outreach programmes in order to engage students in areas of community engagement and service, environmental and value education as one of the institutionalized best practices.

16.Academic bank of credits (ABC):

The initiatives taken by the institution to fulfil the requirement of Academic bank of credits as proposed in NEP 2020: As Academic Bank of Credits is essentially a credit-based, highly flexible and student-centric facility, our institution has been in the process of getting approval to apply for registration with Academic Bank of Credits from statutory authorities such as Governing Council, Academic Council and University authorities.. As the institution is affiliated to Bharathidasan University, Trichirappalli, students registered under the university login to avail the benefit of multiple entries and exit during the chosen programme of the learners under the ABC. The efforts of the institution for seamless collaboration : The institution has taken efforts to extend collaboration with MSME, Technology Development Centre, Agra and Periyar Technology Business Incubator supported by Ministry of Science & Technology, Government of India to offer certificate programmes to faculty members and students. Faculty members encouraged to design their own curricular and pedagogical approaches within the approved framework, including textbook, reading material selections, assignments, and assessments etc. The institution adheres to the curriculum offered by the affiliating Bharathidasan University and ensures its Academic delivery through a well-planned and documented process. The effective curriculum delivery and the precise planning through appropriate Course level Lesson Plans and Teaching Plans and implementation process by writing Log Book with suitable learner centric pedagogies based on the learning ability of

the students and changing trends in the higher education. The institution adheres to the effective use of student centric methods to enhance the learning experiences by designing pedagogical approaches including textbook, reading material selections, assignments, and assessments etc. The course teachers use Information and Communication Technology in teaching wherever possible. Academic delivery adheres with Program Outcomes (POs), Program Specific Outcomes (PSOs) Course Outcomes (COs) and Graduate Attributes. The strategy adopted by the institution aims at the wholesome development of the students. Academic Process/Exercise: The Institution adapts to the Curriculum designed by the Parent University namely Bharathidasan University. The programmes offered in the college are conducted under Choice Based Credit System (CBCS) in Semester Pattern. The Institution has well-structured Outcome Based Education (OBE) processes for effective implementation and delivery of curriculum to make the students morally, socially committed, employable and research oriented. Good practice/s of the institution pertaining to the implementation of Academic bank of credits (ABC) in the institution in view of NEP 2020. The institution registered in the NAD platform under its affiliating University, Bharathidasan University, Tiruchirappalli, which serves as a system for ABC and allows students to register and create an ABC ID, which can be used to store, transfer, redeem, and receive recognition for academic credits. The institution conducted workshop on NAD and ABC to students and educated them on creating an account and know-how students can track their progress, access their account information, and manage their credits online in order to allow them to plan their academic journey with greater precision and flexibility, making the most of the opportunities available to them. Also sensitized the students on significance of ABC during transfer to another institution, pursue a different degree, or simply want to take courses for personal enrichment, having an Academic Bank of Credits account is a major step in achieving their academic and career goals.

17.Skill development:

Skill development: Efforts made by the institution to strengthen the vocational education and soft skills of students: The institution has devised a framework to strengthen the vocational education and soft skills of the students precisely. The Curriculum Development Cell resolved to offer certificate courses to develop skills of the students to promote the students as competent graduate suitable to industry / entrepreneurs for every semester. Each student completes 6 and 4 courses at UG and PG level at the end of study period/before graduation. The institution offers certificate courses in

collaboration with MSME, Technology Development Centre, Agra, ICT Academy, CAD Centre etc. these courses include fashion technology, Bioentrepreneurship, Personality development etc., to bridge the gaps in the syllabus and multidisciplinary approach. 3942 students completed 190 certificate courses during the academic year 2022-23. The institution also offers soft skill training programmes to the senior students for placement. Details of the programmes offered to promote vocational education and its integration into mainstream education: All the departments are offering add-on and value added courses as integral part of their regular curriculum. The courses offered by the departments address emerging trends, industrial skill and in their respective domains. List of vocational courses added during 2022-2023: Tailoring, PCB Design, Bio Entrepreneurship, Food Product Development, Web Page Designing, etc. Value-based education: Value education is offered as a mandatory course, to all the undergraduate students in the first semester which addresses social values, ethics and societal issues, philosophy of life and human life on earth. There are Forty Courses which address the issues of human values such as HRM, Human rights, Indian Social problems, Disaster management etc., are offered by the departments of Business Administration and Social work. Certificate courses on Human Welfare, Yoga and Meditation and Human Psychology also find to enhance the nobility of being a human. A course on Environmental studies is offered in the second Semester to all Under graduate students highlighting the major environmental issues like pollution, climate change, global warming and waste management to create awareness on the importance of ecosystem and sustainability. Seven more courses including Sittrilakkiyam, Indian Writing, Poetry, Eco-criticism, Plant Ecology and Conservation, Environmental Biotechnology and Nanotechnology and Plant Biotechnology also address the environment and sustainability issues. Certificate courses such as Organic Farming, Horticulture, Radiation, Rainwater harvesting and management, Solar Energy-basic etc. are offered to students throughout the year. These courses elaborate the natural resources available, the significance of ecosystem and its sustainable conservation practices. The institution also engages industry veterans for the courses screen printing and Thanjavur Art as value added courses. Also the institution offers value based education amongst the learners by offering courses, conducting programmes and observing national agendas and national and international important days in order to inculcate positivity and develop humanity, ethical, constitutional, and universal human values of truth (satya), righteous conduct, peace, love, nonviolence, scientific temper, citizenship values, and also life-skills etc. the institution organised 94 programmes addressing above mentioned values during the academic year 2022-2023. As a local

chapter in NPTEL and IGNOU study centre, the students has registered in different courses and complete the courses of their interest in distance/online mode. d. Good practice/s of the institution pertaining to the Skill development in view of NEP 2020. In tune with the motto of the College, To Empower, To Change, To Live, it is committed to the cause of empowerment of women through higher education with skilling, upskilling and reskilling practices which involve introducing new set of skills, expanding current skill sets and to up-skill current capabilities need to fulfill the demands to promote empowered rural women community. The professional and personalized education in all the discipline with industry readiness and /or entrepreneurship among students is realized. Also offers training on competitive examinations and guidance to higher studies. Nearly 73 Skill oriented courses are offered in 2022-23 and 79 skill training programmes on Communication skills in English at Basic, Intermediate and Advanced level, Basic computer programming, Aptitude skills, Leadership exposure and Professional Skill Development, Software oriented skills etc. are conducted during 2022-22. 12 training programmes on competitive examinations are offered in 2022-23. Training and Placement cell offers softskill training in addition to 31 skill and career guidance programmes suitably for placement offered by respective Departments. Our institution also offers moral classes, and mentor mentee system to build ethical and the universal human values to the students. Students' participation in Part V committees and club activities also nurture their righteous conduct, peace and citizenship values. The college devised an action plan on UN SDGs in 2022 - 2023 and is realizing the expected outcomes via co-curricular, research, extension and outreach programmes.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The College perceives the vision of NEP 2020 to promote Indian Languages, Arts and Culture at greater extend. Promotion of The NEP document elaborates on the cultural and knowledge heritage of India, the importance of Indian Philosophy in the renewed perception and influence on the world events, the importance of the multi-language and multicultural background of the country and the necessity for revitalizing these realms for the betterment of the country and the world. Good Practices of the institution: To bring back the glory of the ancestral values and knowledge and a line with Bharathidasan University has introduced a mandatory course on Indian Constitution and Traditional Knowledge, Ancient India, Working of constitution, Freedom movement in India for the UG students. Also Courses like Indian Constitution, Ethics & Value system of Indian history,

culture, Environment, Eco-system, etc. are offered in order to inculcate sense of national integration, culture and civic sense among the student community. The College is sensitizing students to cross-cutting issues like Gender, Environmental Sustainability, Human Values and Professional Ethics for development of creative and divergent competencies. To augment the lectures in the class room, standard text books on Indian Constitution and Cultural heritage of India have been given to the students. Training on Map drawing, pottery making, coin collection and inscriptions are given. The College offers Certificate courses on Indigenous Knowledge, Epigraphy, Numismatics, History of monuments, Ancient Fashion, Thanjavur Art and Painting, Palmscriptology, Tanjore glass painting, clay modeling and pottery painting and vocational training on Folk art forms of India. Through the efforts of various Clubs, competitions are being regularly conducted in the regional language viz. Tamil and English on the contemporary topics on environment, energy conservation, etc., as well as topics on the cultural and ethnic values of India. The College celebrates National days on Mother tongue day, Translation day, Constitution day, world heritage day and national Handloom day every year. It provides inclusive education to women students with the vision of transforming the rural and first generation learners. More than 60% of the first year students are rural and Tamil is the medium of instruction at schools. Hence the college offers Bridge course for the college new entrants and is designed based on the curriculum requirements of students to bridge the gap between their Higher Secondary Curriculum and the new Collegiate Curriculum. Faculty members provide the classroom delivery in bilingual mode (English and Tamil) especially to college new entrants in first semester. The college established Heritage Hut is an initiative for creation and transfer of knowledge on Indian tradition, culture and inheritance of its values. It exhibits coins, pottery, inscriptions, Thanjavur art etc. It is the platform maintains Indian traditional knowledge and practices. It is the resource that inherits the same to the next generation. In view of the National Education Policy (NEP) 2020, institution has taken several efforts to ensure the appropriate integration of the Indian Knowledge system, teaching in Indian languages, culture, and the use of online courses as follows.

1. Curriculum value addition: Institutions integrates relevant traditional knowledge, indigenous practices, and cultural perspectives in terms of Certificate courses as value addition to curriculum aligning with the learning outcomes and contemporary needs.
2. Language and Medium of Instruction: The institution provides inclusive education to women students with the vision of transforming the rural and first generation learners. Bridge course for the college new entrants is designed based on the curriculum requirements of students to bridge the gap between their

Higher Secondary Curriculum and the new Collegiate Curriculum. Hence, the faculty members provide personalized education and instruct in bilingual mode particularly at undergraduate levels in first semester for first year students. This helps students develop a strong foundation in their mother tongue and regional language while also ensuring proficiency in English and other languages. The college also offers Hindi and Arabic. Department of Tamil offers training in Palmscriptology in association with Saraswathi Mahal Library, Thanjavur.

3. Faculty Development and Training: Institution provides faculty members with training and support to effectively integrate the Indian Knowledge system and culture into their teaching practices in terms of workshops, seminars, or professional development programs focused on Indian philosophies, traditional knowledge, and pedagogical approaches that align with the NEP 2020.

5. Online Course Development: Institution develops certificate courses that incorporate elements of the Indian Knowledge system. These courses are designed to promote cultural understanding, traditional practices, and indigenous knowledge. Online platforms are also provided opportunities for collaboration and knowledge sharing among students and faculty members across different regions of India.

6. Community Engagement and Partnerships: Institution actively engage with local communities, cultural organizations, and traditional knowledge holders to promote the integration of Indian Knowledge system and culture. Collaborations with regional experts, artists, and practitioners enrich the learning experience and provide students with a deeper understanding of Indian heritage and traditions.

Research and Documentation: Institution encourages research and documentation of the Indian Knowledge system. Department of Biotechnology continues its in science and technology inheritance in Traditional knowledge system and indigenous practices. Research findings are also shared with the academic community and the public. By taking these efforts, institutions effectively integrates the Indian Knowledge system, teaching in Indian languages, culture, and online courses in accordance with the NEP 2020. This helps to preserve and promote India's rich cultural heritage, enhance the quality of education, and provide students with a holistic and culturally relevant learning experience.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

a. Institutional initiatives to transform its curriculum towards Outcome based Education (OBE): As the institution is affiliated to Bharathidasan University, Tiruchirappalli, it is implementing the prescribed curriculum effectively. Though the host University introduced OBE in 2022, IQAC of the institution consigned a

committee in 2019 to introduce Outcome Based Education (OBE) in the college. The committee is headed by an Educational experts and it formulated a mechanism to operate OBE. b. The institution has taken efforts to capture the Outcome based education in teaching and learning practices as follow, Each department has prepared (POs) and (PSOs) on the basis of learning objectives mentioned in the university syllabus and mission of the college and core values with graduate attributes. The college has a well-planned and established Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) for each programme in line with UGC-LOCF with clear objectives and displayed in the college website and communicated to all the teachers and students in the beginning of the academic year. IQAC also has organised workshop for teachers on OBE with Blooms taxonomy. Course Outcomes (COs) are structured in consultation with the concerned course teachers. The IQAC has made POs, PSOs, and COs as part of the course file and the teachers prepare their lesson plans and devise integrated teaching, learning and evaluation strategies to realize the desired course outcomes. Student attainment of learning outcomes is measured. c. The institution practices the Outcome based education (OBE) in view of NEP 2020 towards making the graduates endowed with Professional Competences, pertaining to Job/Entrepreneurial or Research & Development to make the individual competent as an employee/ entrepreneur/ scientist / employer/ social worker/ or so with pertinent knowledge, skill, attitude and nuances; Leadership Competences, being skilled at becoming an institutional visionary, a team-spirited and an exemplar of contributions for institutional or societal upliftment. Also assess the level of CO and PO attainments for all UG & PG courses and take appropriate measures. d. The institution's practice on OBE with the following procedure for measuring the level of attainment of Cos: The attainment of course outcomes is measured through direct and indirect methods. Direct method considers Best of Two Continuous Internal Assessment tests, Presemester examination and Class performance activities comprising of assignments/seminars/experiments/quiz/group activity/mini/main project/any other activity related to Cos and University External exam marks. In the direct evaluations, the Departments and College evaluate the students in their knowledge, skills and advancement in their performance in terms of communication, receptivity, creativity, understanding and critical thinking ability, research quest, technical skills etc. through the various courses taught in the classroom. The questions for the internal examinations are prepared on the basis of the Bloom's Taxonomy to evaluate the six attributions such as remembrance, understanding, apply, analyse, evaluate and create. The answer scripts are thoroughly evaluated without bias and partiality. The practical knowledge and skills,

presentation, creativity, and problem solving abilities are assessed through performance in laboratory courses, internship, field work and Projects, reports and presentation. Indirect method considers the feedbacks of students, faculty, parents, alumni and employers with the framed questionnaires. The feedbacks from all the stakeholders are collected, analysed and attainment of PO is calculated. A common format of programmed excel sheet is used for finding the average attainment of Cos. Threshold Percentage for Undergraduate courses is 70% and Postgraduate is 80%. e. To implement the Outcome-Based Education (OBE) in teaching and learning practices, institution implements the following good practices. 1. Curriculum Design with the intended measurable and achievable learning outcomes and clearly defines the expected knowledge, skills, and attitudes that students should acquire by the end of the program or course. 2. Learning Outcomes Mapping: Institutions map the learning outcomes to courses or modules within the curriculum and ensures that each course contributes to the overall achievement of the intended learning outcomes. Faculty members map the process to ensure a shared understanding of the desired outcomes. 3. Learning Assessment Strategies: Institution develops appropriate assessment strategies to measure student achievement of the learning outcomes with a mix of formative and summative assessments, such as quizzes, assignments, projects, presentations, or examinations. 4. Rubrics and Criteria: Institution develops rubrics or assessment criteria to evaluate student performance against the learning outcomes and also ensure consistency and fairness in assessment practices. 5. Teaching Strategies: Institution promotes teaching strategies that are aligned with the intended learning outcomes; adopts learner-centered approaches, active learning techniques, and integrating real-world applications or problem-solving activities into the curriculum. Faculty members are encouraged and supported in implementing innovative and effective teaching methods. 6. Faculty Development: Institution provides faculty members with professional development opportunities to enhance their understanding and implementation of OBE principles in term of workshops, seminars, training programs focused on OBE pedagogy, assessment methods, and curriculum design and share best practices in order to foster a culture of continuous improvement can also support faculty development. 7. Learning Resources and Support: Institution should provide students with the necessary learning resources and supports to achieve the intended learning outcomes and access to libraries, online databases, laboratories, technology-enabled learning tools etc. Also academic support services, such as tutoring, mentoring also contribute to student success. 8. Monitoring and Evaluation: Institutions establishes mechanisms to monitor and evaluates the effectiveness of OBE implementation by conducting regular

assessments of student learning outcomes, gathering feedback from students and faculty, and reviewing the curriculum and teaching practices. Based on the evaluation results, institutions can make necessary adjustments to improve the teaching and learning practices.

9. Stakeholder Engagement: Institution involves stakeholders, such as industry representatives, alumna, and professional bodies, in the OBE implementation process. Their input can help ensure that the intended learning outcomes are relevant and aligned with current industry needs. Collaborations with external partners can also provide opportunities for internships, industry projects, or guest lectures, enhancing the practical applicability of the education provided.

10. Continuous Improvement: Institution fosters a culture of continuous improvement in teaching and learning practices. This involves regularly reviewing and updating the curriculum, assessment methods, and teaching strategies based on feedback, evaluation results, and emerging trends in the field. Collaboration and sharing of best practices within the institution and with other institutions can contribute to this continuous improvement process. By implementing these efforts, institution effectively captures the principles of Outcome-Based Education in their teaching and learning practices, ensuring that students acquire the desired knowledge, skills, and attitudes to succeed in their chosen fields.

20.Distance education/online education:

a. The institution realizes the benefits of the Distance education/online education in view of NEP 2020 and devises strategic plan as follows, The college develops and uses the following technological tools for teaching learning activities: Learning Management Systems, Online Collaboration Tools like video conferencing, online discussion forums, and collaborative document editing platforms, Multimedia and Interactive Content, Mobile Learning With apps and responsive websites, Virtual Laboratories and Simulations tools, Online Assessment and Feedback via online assessment tools to administer quizzes, tests, and assignments, Open Educational Resources, Gamification and Interactive Learning such as leaderboards, badges, and rewards, Remote and Blended Learning models with Virtual classrooms, online lectures, and asynchronous learning Good practice/s of the institution pertaining to the Distance education/online education in view of NEP 2020: There is a perceptible change in the modes of the Teaching-Learning all over the world and there is a significant shift from all class room teaching and learning to partly classroom partly online Teaching Learning. The institution has taken efforts to provide blended learning experience to the students by offering courses in

association with the reputed On-line educational platforms like MOOCs, IGNOU, MSME, ICT Academy, etc. Students also take up full-time internships both in on-line and off-line mode in suitable industries and acquire skills required by the industry and also a favorable career opportunity.

Extended Profile

1.Programme

1.1	972
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	3924
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	867
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	1538
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	207
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Number of full time teachers during the year		
File Description	Documents	
Data Template	View File	
3.2		207
Number of sanctioned posts during the year		
File Description	Documents	
Data Template	View File	
4.Institution		
4.1		107
Total number of Classrooms and Seminar halls		
4.2		751.11
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		648
Total number of computers on campus for academic purposes		
Part B		
CURRICULAR ASPECTS		
1.1 - Curricular Planning and Implementation		
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process		
<p>The institution adheres to the curriculum set forth by the affiliated university and operates within a structured framework to ensure the effective delivery of higher education.</p> <p>Academic Planning: Each academic year, the college and department formulate two levels of academic plans, finalized two months in advance. These plans, inclusive of syllabi, Program Outcomes (PO), Program-Specific Outcomes (PSOs), Course Outcomes (COs), and examination schedules, are published in the handbook and on the institution's website.</p> <p>Implementation & Monitoring Process: Department Heads develop workload and timetables two months prior, allocating courses based</p>		

on teachers' preferences and expertise. Teachers prepare course book, with required practices including remedial measures beforehand. The Vice Principal (Academics) conducts regular weekly reviews of the course book, teaching tools, assessment practices, ICT classes, and Log Register documenting progress. Additionally, the Vice-Principal (Academics) oversees monthly verification of hourly attendance and daily monitoring of the teacher substitution register.

Curriculum adherence is monitored daily by Department Heads and at the end of each semester by the Principal. Student performance is assessed through seminars, assignments, activities, internal assessments, and university examinations. The Internal Quality Assurance Cell (IQAC) collects and analyzes feedback from various stakeholders regarding curriculum aspects, forwarding recommendations to the Principal for consideration.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.bonsecourscollege.edu.in/NAAC/AOAR_2223/Criterion_I/1.1/1.1.1/Meeting_Minutes_Related_Course_Book.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Preparation of Academic Calendar: A committee led by the Principal and IQAC, is responsible for developing the academic calendar for the college, departments, and associated committees, ensuring its finalization three months in advance.

College Calendar: The calendar outlines the tentative dates for activities such as the Students Induction (UGC Deeksharambh) Programme (SIP), Bridge Course, and major events like College day, Sports day etc.

The Examination Cell proposes the examination schedule, which is then integrated into the academic calendar after approval by the Principal. Contingency plans are in place to address any schedule deviations caused by natural disasters or other unforeseen circumstances.

Department Calendar: Each department devises its own academic

calendar, detailing curricular and co-curricular activities like Fieldwork, Internship, Workshops, Seminars, Conferences, Extension, Outreach programmes etc.

Academix Inquirium and Creativex committees like Research and Development Cell, Intellectual Property Rights (IPR) Cell, Anti-Ragging Committee, Entrepreneurship Development Cell (EDC), and Institution's Innovation Council (IIC) align their academic plans with their respective roles and responsibilities.

Part-V Committees/Clubs develop academic plan aligned with their respective goals and yearly national themes.

At the end of each semester, the Principal reviews adherence reports of departmental calendars and all the aforementioned cells/committees.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.bonsecourscollege.edu.in/NAAC/AOAR_2223/Criterion_I/1.1/1.1.2/Calendar_2223.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented****1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented****38**

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****190**

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**3924**

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Professional Ethics: Undergraduate students in the second, third, and fifth semesters are provided with Professional English and Soft Skill Development Courses aimed at enhancing communicative skills, interpersonal relationships, and other professional qualities. Additionally, Sixty Four domain-specific courses such as E-commerce, Auditing, Business Management, Bioentrepreneurship, Fashion Business, IPR, Bioethics, etc., are offered to facilitate professional and career expansion.

Gender: During the sixth semester, a Gender Studies course is offered to all undergraduate students, addressing gender equity, promotion, discrimination, and women empowerment. Furthermore, Twelve core courses focus on these themes.

Human Values: In the first semester, a Value Education course is imparted to all undergraduate students. Additionally, Sixty three courses within curriculum cover topics related to values, Rights, Yoga, Meditation, Philosophy of human life etc.

Environment and Sustainability: Environmental Studies is a mandatory course for all undergraduate students in their second semester. Furthermore, Eighteen core courses such as Environmental Biotechnology, Plant Ecology, and Conservation delve into environmental and sustainability aspects.

The institution also provides 100 and above Certificate and Value-added courses for 3924 students during the academic year 2022-2023. Through these initiatives, institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment, and Sustainability into the curriculum, aiming to instill holistic values.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field

work/internship during the year**240**

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships**3924**

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.bonsecourscollege.edu.in/Feedback/Feedback_Report_2223.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.bonsecourscollege.edu.in/Feedback/Feedback_Report_2223.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1305

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

707

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Assessment of Learning Levels: The institution is dedicated to inclusive education, especially for women, aiming to empower rural and first-generation learners. A Bridge course is created to address the disparity between Higher Secondary and Collegiate Curriculum, focusing on English, Mathematics, Accountancy, and Computing skills. Entry and Exit level tests are conducted to tailor necessary inputs.

Process Inputs: Identification of slow and advanced learners is based on their performance in tests (50%), University examinations (25%), and observations by course teachers (25%). Students scoring below 40% are categorized as Slow Learners, while those above 80% are classified as Advanced Learners.

Advanced Learners Programme (Gear up Extraordinary Minds):

1. Guidance to register for courses on MOOC platforms.
2. Design thinking through Idea generation competitions.
3. Participate in seminars and present papers.
4. Coaching for competitive examinations.
5. Involvement in research projects, publications, and entrepreneurial activities.
6. Opportunities to lead Department Association programmes.
7. Discussion forums on emerging trends like Union budget, NEP, Nobel Laureates, etc.
8. Peer tutoring.

Slow Learners Programme (Gear up Self):

1. Remedial classes and Counselling.
2. A special course, "English for You - Basic."
3. Self-learning course materials.
4. Vocational training, projects, and participation in group and club activities.

File Description	Documents
Paste link for additional information	https://www.bonsecourscollege.edu.in/NAAC/AOAR_2223/Criterion_II/2.2/2.2.1/Report.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3924	207

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college implements tailored, learner-centered teaching methodologies across various courses, emphasizing experiential learning, active participation, problem-solving approaches etc.

In Commerce and Management Studies, initiatives such as World Cafe, Brand You, Commerce Lab, training sessions with Chartered Accountants are employed. Discussions on topics like Union Budget, Banking Practices, Tally, Stock Market, Entrepreneurship are also facilitated.

The English Department engages students with activities like Turn Taking Reading, Role-Playing, training in Language Labs and Journalism.

The History Department organizes visits to historical and archaeological sites, explores historical narratives, examines inscriptions.

Social Work, students explore into practices such as Psychoanalysis, Anti-Oppressive Practices, Community Research.

Biotechnology students are engaged with Six Degrees of Gene Expression, Rethink 3D, Save My Species. Botany students engage in activities such as Harvesting, Ecotours, Herbarium work.

Physics and Chemistry students explore Nano-insights, Circuit Building, and Chemical Drawing. Mathematics instruction includes collaborative learning through Pair-Think-Share methods, mathematical thinking, and utilizes tools like Matlab.

Hospital Administration students receive training in First Aid and hospital internships.

Fashion Technology students participate in activities like Indian Signature designs, Autobiographical Sketches, Portfolios, CAD, Fashion Shows.

Computer Studies incorporate training in Programming Languages, Blog and Website design. Industrial visits, fieldwork, projects, internships, and extension programmes are offered.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.bonsecourscollege.edu.in/NAAC/AQAR_2223/Criterion_II/2.3/2.3.1 & 2.3.2/Student_Centric_Methods.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college places a high priority on integrating technological advancements into its learning and teaching processes. Utilizing Google Class Room, both faculty and students extensively engage with Learning Management System (LMS) platforms to facilitate effective curriculum delivery and assessment.

Each teacher is required to develop e-content for their respective courses and the submission and review process by the IQAC (Internal Quality Assurance Cell) is mandatory.

A total of 196 teachers have developed e-contents with audio-visual mode and uploaded in My Exam Box portal.

The faculty employs various e-learning resources such as PG Patsala, MOOC, Udemy lectures. Psychometric Test also assesses students' problem-solving abilities. ICT-enabled teaching facilities include Wi-Fi-equipped classrooms, LCDs, Smart boards, 64 softwares, a Language Lab.

Both teachers and students make extensive use of digital library, accessing e-resources from INFLIBNET, National Digital Library, Bon Resource Portal, and various databases.

Online tools like Loom, whiteboard, and screen recorder aid in e-content development, while platforms like cheat sheet, cram.com, and Miro assist in flashcard creation and mind mapping. Prezi, Snagit, thesaurus.com, talkenglish.com, WolframAlpha are employed.

Virtual laboratory tools such as Praxilab and Labster, alongside CAD illustrator, quilting tutorials, codeacademy.com, time.graphics etc. enrich the learning experience. Departments conduct webinars and discussion forums.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

207

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

207

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

82

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1312

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows the University's prescribed continuous internal assessment mechanism, includes specific components for both theory

and practical courses.

For theory courses, undergraduates undergo assessment through Continuous Internal Assessment Examinations (CIE) I, II, and Pre-semester (15 marks), Assignments (5 marks), and Group Activity/Quiz (5 marks). Meanwhile, postgraduates are evaluated similarly, with the exception of Group Activity/Quiz being replaced by Seminar (5 marks).

Practical courses are assessed through Continuous Performance (20 marks), Model Practical (10 marks), Record (5 marks), and Viva (5 marks).

The Examination Cell is entrusted with the responsibility of conducting internal assessment examinations, from scheduling to question paper setting using Bloom's Taxonomy, to publishing marks and addressing discrepancies.

The Examination Cell ensures transparency and robustness by assigning invigilation duties in strict accordance with University norms. Evaluated scripts are distributed to students within one week, and absentees with valid reasons are given the opportunity to appear for a retest. Grievances regarding assessment are handled efficiently.

Parent-Teacher meetings are held during odd and even semester on 18.11.2022 and 29.04.2023. Parents have access to their ward's answer scripts and academic performances. Internal assessment and mark statements are duly signed by the respective course teacher, Head of the Department, and the Principal.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.bonsecourscollege.edu.in/NAAC/AQAR_2223/Criterion_II/2.5/2.5.1/University_Regulation_for_Internal_Assessment.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Examination Cell devises a precise mechanism for conducting internal and external examinations, prioritizing increased transparency and efficiency.

Mechanism: The College administers three levels of examinations: Continuous Internal Examination I, II, and Pre-semester. Examination schedules are meticulously planned and published in academic calendar. Any necessary changes are communicated to students in advance via circulars, the college website, and SMS notifications.

Transparent, time-bound, and efficient: Upon completion of each examination, course teachers distribute evaluated answerscripts during class hours, promptly resolving any discrepancies. The Examination Cell convenes review meetings to assess the examination process, and students have the opportunity to submit grievances via suggestion boxes, which are then forwarded to Principal for appropriate action.

Adherence to Examination schedule: Examinations are conducted in strict accordance with the academic calendar, including CIA and University Examinations for both odd and even semesters. In academic year 2022-2023, examinations were conducted as per calendar.

During this period, two grievances were received, related to the scheduling of one exam per day and duration of two hours allotted for CIA examinations. These issues were addressed promptly and appropriately.

Thus mechanisms employed by both college and University ensure transparency, adherence to timelines, and efficiency in examination processes.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.bonsecourscollege.edu.in/NAAC/AOAR_2223/Criterion_II/2.5/2.5.2/Exam_Committee_Meeting_Minutes.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has meticulously crafted Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs) for each program, aligning with the UGC LOCF (Learning Outcome Based Curriculum Framework). These outcomes are communicated to both teachers and students at the beginning of the academic year and are

readily accessible via college website.

Communication to Teachers: IQAC has introduced Outcome Based Education, providing guidance to teachers on achieving a tripolar process encompassing educational objectives, learning experiences, and behavioural changes. This approach is aligned with Bloom's revised taxonomy and the three domains of learning objectives: cognitive (knowledge), affective (attitude), and psychomotor (skill). Teachers are educated on attainment strategies.

Teachers are responsible for plan lessons and developing integrated teaching, learning, and assessment plans to achieve the desired course outcomes. These efforts aim to equip graduates with mastery in communicative skills and study programs, professional competence for job/entrepreneurial/research pursuits, and leadership competence for institutional and societal advancement.

Communication to Students: POs, PSOs, and COs are prominently featured on the college website, accessible through departmental pages. Students are informed about these outcomes during the admission and induction programme.

Each student receives a comprehensive course structure outlining the syllabi of the study programme and related outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.bonsecourscollege.edu.in/Outcomes.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution formulates well-defined Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs) in accordance with the UGC LOCF (Learning Outcome Based Curriculum Framework), under the guidance of the IQAC. Assessment is conducted through the following methods:

Measuring the level of attainment involves:

1. Direct methods

2. Indirect methods

Direct methods include:

1. Best of Two Continuous Internal Assessment tests.
2. Class performance activities such as assignments, seminars, experiments, quizzes, group activities, fieldwork/internship, projects.
3. Marks obtained in University External examinations.
4. Direct evaluations focus on assessing students' knowledge, skills, understanding, creativity, communication, and inquiry-based activities.

Indirect methods involve gathering feedback from various stakeholders, students, teachers, parents, alumnae, and employers. Exit surveys are conducted using questionnaires. Threshold Percentage for Undergraduate courses is 70% and Postgraduate is 80%. The following table shows three target levels:

Level

Average Percentage Level

3

70% of students secured more than 70% marks

2

60% of students secured more than 70% marks

1

50% of students secured more than 70% marks

0

Less than 50% of students secured more than 70% marks

Therefore, the achievement of Programme Outcomes and Course Outcomes is evaluated by direct and indirect attainment values, with a ratio of 80:20.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.bonsecourscollege.edu.in/Outcomes.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1509

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.bonsecourscollege.edu.in/Annual_Report/Annual_Report_2223.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.bonsecourscollege.edu.in/Student_Satisfactory_Survey_2223.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

5.48

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

13

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

17

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.bonsecourscollege.edu.in/NAAC/AOAR_2223/Criterion III/3.1/3.1.1 & 3.1.3/Funding Agency.pdf

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The establishment of an ecosystem for innovation and the transfer of knowledge and technology from the classroom to the community and lab to land have been achieved through the following initiatives:

Participation in the Institutions Innovation Council (IIC) under the Ministry of Education, where Entrepreneurship Development and Innovation Institute (EDII) and Entrepreneurship Development Cell (EDC) takes measures resulting in 4-star rating out of 5 under IIC.

Collaboration with MSME, Technology Development Centre, Agra to offer courses focused on industry-ready skills and entrepreneurship.

Three research project grants were received under the TNSCST Student Project Scheme and Renewable Energy project under Unnat Bharat Abhiyan in 2022-23.

Establishment of the Bon Secours Foundation for Entrepreneurship Development Centre, a registered incubation centre recognised by Startup TN and received Scale-up Incubator grant in 2023. This centre prioritizes sectors such as agriculture, biotechnology, food, and fashion. Collaborating with StartupTN, it organized a Boot Camp on 21.03.2023.

3D Printing and Yatra9 user-friendly App are the initiatives taken as part of tech solutions in 2022-2023.

Four patents and two consultancy projects are outcomes of the innovation and technology transfer ecosystem.

The Department of Biotechnology providing consultancy services to registered incubatees namely Nelmart, Manvasanai and Traditional Paddy Council, Tiruvarur District.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.bonsecourscollege.edu.in/NAAC/AOAR_2223/Criterion_III/3.2/3.2.1/BSFED.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

105

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

3

File Description	Documents
URL to the research page on HEI website	https://www.bonsecourscollege.edu.in/dep-research-development.php
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

30

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**129**

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out through 18 Departments, 13 various committees and clubs.

Neighbourhood Community: The college has adopted the Villages namely Pilankkanchavadi, Sooriyampatti, Kollangarai, Nanjikottai, Thulukampatti, Koothancheri under NSS. Vilar, Puthupattinam, Kandithampattu, Uchimancholai and Pottuvachavadi under UBA. Departments carried out extension activities in schools, villages, old age homes, orphanages, drug addiction centres, prison and self-help groups etc.,

Sensitizing on Social Issues was done under different schemes like Swachh Bharat, Gender Issues, Health and Hygiene, AIDS Awareness, Food and all Part V committees conducted Nutrition, Yoga, Voters day, Gramasabha meeting, blood donation camps etc. during 2022-23.

Rural community was sensitized , postal schemes, computing skills, communicative English, mathematics, health hazards of radiation, ozone for life, digital literacy, entrepreneurship, green initiatives, cancer etc.,

Awards and Recognition: College received the Best NSS Coordinator, Best NSS Student Volunteer, and Best NSS Team awards from Bharathidasan University, Tiruchirappalli for the Academic Year 2022-2023 and the College received grant Rs.1,00,000/- for a technology development project from Unnat Bharat Abhiyan, under the renewable energy scheme for community service in the academic year 2022-23.

File Description	Documents
Paste link for additional information	https://www.bonsecourscollege.edu.in/NAAC/AOAR_2223/Criterion_III/3.4/3.4.1_&_3.4.3_&_3.4.4/Extension_&_Outreach_Photos.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

27

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

182

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3924

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

222

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

191

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is dedicated to fostering a conducive learning environment with sufficient infrastructure and physical facilities to facilitate effective teaching and learning processes. Spread across a serene 16 acre campus, the college offers a tranquil academic setting with a rustic charm, complemented by comprehensive amenities housed within its Six blocks. Each of the 107 classrooms, 35 LCD projectors, 17 smart boards, an e-resources portal in the library, and Wi-Fi enabled campus, optimize teaching and learning practices.

The college boasts 2 seminar halls, an auditorium, and two outdoor stages tailored for activity-oriented learning. Also maintains 18 well-equipped laboratories. Notably, a laboratory was established for the programme B.Sc., Data Science and Artificial Intelligence and Machine Learning in April, 2023. Also Bon Secours Foundation for Entrepreneurship Development Centre, incubation Centre was established in 2022-2024. Computer Studies and Commerce (Computer Applications) laboratories feature full air-conditioning and house a comprehensive suite of 64 licensed software packages and Additionally, language lab, furnished with 60 computers and Lady Hawk Software, facilitates language acquisition.

The college is equipped with 150 KVA generators and 80 MBPS Wi-Fi network was extended. Also prioritizes inclusivity with Braille software, lift access, ramps, washrooms, wheelchairs, fostering an environment conducive to Divyangjan.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.bonsecourscollege.edu.in/NAAC/AOAR_2223/Criterion_IV/4.1/4.1.1/Photographs_Infrastructure_Physical_Facilities.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College's sports, gaming, and cultural facilities are adequate and have undergone substantial updation and renovation.

Facilities for Sports and Games: The College features a 5500 square meter play area with seven outdoor game sites, four indoor game rooms, ten different types of fitness equipment, and gymnastic equipment.

Outdoor game sites: Basket Ball - 28 m x 15m ,Volley Ball- 18 m x 9 m, Ball Badminton - 26m x 12m, Kabbadi - 13 m x 10 m, Kho- Kho-16 m x 27 m, Tennis-26m x 14m, Athletics - 200 mt track, Relay, Silambam.

Indoor games: Carom, Chess, Table Tennis, Carom and traditional games are also encouraged towards brain storming.

Also has Football, Handball, and Karate teams. Ms.S.Gunavarthini, II B.Sc., Computer Science bagged Gold medal in Boxing game held in 4th South Asian Games, 2022-2023 at Bhutan.

Other facilities: Bon-Cafeteria, Hostel, Yoga and Meditation Hall, Botanical garden Mushroom cultivation facility and Audio-visual Studio.

Cultural activities: A 1000 seat air-conditioned theatre and two outdoor stages are available to assist extracurricular and fine art. 7 students participated in 74th Republic Day Parade by representing Tamil Nadu in New Delhi on 26th January, 2023 and won 12 prizes in various inter collegiate competitions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.bonsecourscollege.edu.in/NAAC/AOAR_2223/Criterion_IV/4.1/4.1.2/Photographs_Cultural_Sports_Activities.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

107

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.bonsecourscollege.edu.in/NAAC/AOAR_2223/Criterion_IV/4.1/4.1.3/Teachers_using_ICT.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

35.42

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

(ILMS)

The College Library is centrally situated in a spacious 5,240 sq. ft in the Ligeon block, with 300 seating capacity and General, Reading hall, Technical Processing, and Digital section equipped with CCTV cameras, internet connectivity through LAN and wi-fi.

The library uses fully automated ILMS through KOHA in 2020 which is an open source and web based multilingual integrated library system, Web OPAC, Patron Management, Circulation, Authorities Control, Reports, Cataloguing, Acquisition, Self Check-In and Check-Out and General Utilities. The reference books and journals are kept in the reading hall of the libraries. New arrivals are displayed in the racks for a fortnight.

In addition, a separate digital library and Rare Books is attached to the Library with 60 computers for accessing online resources. It also provides access CD/DVD based electronic resources. More than 600 e-contents developed by the faculty members, nearly 160 NPTEL and 200+ other e-resources are available in Bon Resource Data Base Portal in the library for students' accession.

A total number of 33,041 volumes of books and 118 journals, 54 rare books, 25 Magazines and 9 Newspapers are available in the library during 2022-23. The library has institutional membership with INFLIBNET, N-LIST etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://koha-community.org/manual/21.05/en/html/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

12.8

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

1256

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The IT of the college includes internet and WI-FI, is routinely updated and upgraded as part of the teaching, learning, and assessment processes.

IT Facilities: The number of computers in the labs is raised by 648

in proportion to the growth in admission. During lectures, every student uses a laptop provided by the Tamil Nadu government.

Softwares: The College is licensed to use 64 Microsoft Advanced life-time products, including the Windows operating system, SQLCAL, Visual Studio Pro, and ESSDI CAD software.

In 2020, Lady Hawk software was upgraded for the language lab. There is a plagiarism detector called X. Koha included an upgrade for ILMS.

The cloud-based distributed system Gurukul Soft, which facilitates 90% of processes and operational commitments of Education with 43 modules and facilitates software development, hardware, networking, website designing & hosting, etc., is in use at the Integrated Data Management Center. On campus, there are 23 CCTV security cameras.

Internet & Wi-Fi: In addition to the existing 800 MBPS, the Campus received an upgrade in 2022-2023, including 35 Mbps broadband.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://bonsecourscollege.edu.in/NAAC/AQAR_2223/Criterion_IV/4.3/4.3.1/Hardware_Software_WiFi_Photos.pdf

4.3.2 - Number of Computers

648

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

751.11

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Policies and procedures: The infrastructure facilities of the college are continuously upgraded, and a system is in place to ensure their best use. The Infrastructure Director, who works under the direction of the Secretary and Principal, is in-charge of maintenance, which is responsible for overseeing the use and upkeep of physical infrastructure, maintenance and utilization as follows.

With the assistance of 2 PROs, 67 drivers and conductors, 1 electrician, 2 security guards, 16 housekeeping employees, maintenance officer is responsible for maintenance of buildings, furniture, and undertaking electrical, civil, and plumbing works.

Every classroom is outfitted with necessary tools for learning and teaching. The relevant Head of the Departments supervises the laboratory assistants who look after their individual laboratories and keep the records.

Each computer laboratory and digital library has necessary equipment and is maintained by a hardware technician. All laboratories maintain log books, stock registers, and service registers, which the Heads of the Departments supervise. Wi-Fi network is looked after by BSNL.

ILMS and library are protected by the librarians. Three Physical Directors maintain the gym and sporting goods. Fire extinguishers and first aid supplies are constantly stocked and readily available. CCTV cameras are used to monitor the entire campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://bonsecourscollege.edu.in/NAAC/AQAR_223/Criterion_IV/4.4/4.4.2/Bills_Vouchers.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

529

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the

institution / non- government agencies during the year**1893**

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://bonsecourscollege.edu.in/Capacity Building & Skills Enhancement 2223.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**5210****5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year****5210**

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

577

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

511

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

23

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one)

during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

304

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college actively promotes student representation and engagement across various administrative, co-curricular, and extra-curricular activities, fostering the development of leadership qualities through equal opportunities.

The Bon Student Arm operates through three distinct wings: the College Student Council, Department Associations, and Student Aided Committees.

Responsibilities and Functions: The College Student Council, overseen by the Vice-Principal (Administration), leads all student-related activities. Bi-semester meetings are conducted to provide a platform for students to express their views on academic, infrastructural, and administrative matters, contributing to holistic progress.

Department Associations, formed by Heads of the Departments through performance appraisal and formal interviews, are responsible for organizing co-curricular and extra-curricular activities within their respective departments, with student members actively involved in the process.

Committees: Student representation extends to various committees

including IQAC, Student Welfare, Magazine, Grievance and Redressal, Discipline, Library, Entrepreneurship Development Cell, Anti-ragging, Alumnae, Extra-curricular and Fine Arts.

The Bon Secours Student Arm celebrates and observes national and international days, Transport & Freshers' Day, and Inter-religious Festivals.

The Student Initiated Help Desk further embodies the spirit of charity through initiatives such as SAFE (Students Assisted Fund for Education), I CAN, the Commercial Bazaar, providing financial support to needy students, and MANNA, the mid-day meal program.

File Description	Documents
Paste link for additional information	https://www.bonsecourscollege.edu.in/NAAC/AQAR_2223/Criterion_V/5.3/5.3.2/Student_Representatives.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

139

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution benefits significantly from the registered alumni association, which actively contributes to its development through both financial assistance and other support services. The Bon Alumni Association (BONAA) plays an integral role in furthering the college's motto.

BONAA's registration was renewed on 24.08.2023, with Dr. Usha Nandhini Vishwanathan serving as the current president, embodying the values of the college and actively participating in its activities. With 12 chapters at both national and international levels, BONAA conducted two chapter meetings in 2022-2023.

BONAA operates through two main avenues: BONAA-FS (Financial Support) and BONAA-NFS (Non-Financial Support). Financially, BONAA contributes to infrastructure enhancements, teaching resources, and eco-friendly initiatives. Also extended financial support to student support services like SAFE (Students Aided Finance for Education) and MANNA, the mid-day meal scheme. Additionally, they provide books for the Central Library and saplings for campus greening efforts.

Non-financial support from BONAA includes facilitating skill development, entrepreneurship programs, internships, placement assistance, support for sports and games. Alumnae regularly visit the college, offering counselling to current students to help them navigate challenges in their personal and professional lives.

File Description	Documents
Paste link for additional information	https://www.bonsecourscollege.edu.in/alumni.php
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

A. ? 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the

institution

The Management exhibits exemplary leadership in upholding the vision and goals of the college. For more information on our Vision and Mission, please visit: www.bonsecourscollege.edu.in/about-vision-mission.php

Governance Approach: Governance is characterized by democracy, collaboration, and consultation. The Board of Management, the highest apex body, meets biannually to decide on strategic directions, assess the college's progress, allocate resources, and provide guidance for achieving our objectives. Oversight of academic and administrative affairs is entrusted to the Academic Advisory Board, chaired by the Principal, and the Planning and Finance Commission, led by the Secretary through Director.

Key Objectives:

- Cultivate a learner-centric environment, leveraging modern tools and technology.
- Enhance experiential and entrepreneurial educational practices.
- Forge partnerships with government, corporate entities, and organizations to foster academic excellence.
- Establish a robust Innovation & Entrepreneurship (I&E) ecosystem.
- Promote values-based education, national unity, and environmental consciousness.

Inclusive Decision-Making: Faculty members and students play integral roles in decision-making through representation on various committees. Under the guidance of two Vice Principals, 49 committees coordinate efforts across the institution. Additionally, senior faculty and stakeholders contribute to the Institutional Quality Assurance Cell (IQAC), setting standards for academic excellence and quality enhancement initiatives.

File Description	Documents
Paste link for additional information	https://www.bonsecourscollege.edu.in/about-vision-mission.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and

participative management.

Assigning defined tasks and responsibilities to individuals such as the Secretary, the Principal, Vice Principals - Academics and Administration, Department Heads, Faculty Members, and Committee/Cell Coordinators exemplifies the College's decentralized and participatory management approach. These individuals convene regularly to plan, execute, and evaluate pertinent activities aimed at progress.

Case Study: College Development Cell (CDC): The establishment of the College Development Cell (CDC) serves as the prime example of the college's participatory and decentralized management ethos.

The Board of Management established CDC on January 31, 2022, with the mandate of overseeing the institution's rankings like NIRF, India Today, WEEK, ARIIA etc. Also oversees initiatives including DBT-Star, DST-FIST, IIC, and fostering innovation and start-up ecosystem.

CDC attainments in 2022-2023 are:

- In India Today Ranking, the College secured First rank in Fashion Design, 6th rank in BCA and 10th in BBA stream under the category called Best Value for Money among top ten Colleges in India.
- In IIC secured 4 stars out of five in 2022-2023.
- Recommended for DBT-Star College scheme.
- Registered Incubation Centre namely Bon Secours Foundation for Entrepreneurship Development in 2022-2023.
- Received Incubator Scale-up grant from Start-up Tamil Nadu for promoting innovation and entrepreneurship.

File Description	Documents
Paste link for additional information	https://www.bonsecourscollege.edu.in/NAAC/AOAR_2223/Criterion_VI/6.1/6.1.2/Attainment.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic plan: To build the Innovation & Entrepreneurship

Ecosystem.

One activity successfully implemented based on the strategic plan:

IQAC has taken initiative to register Incubation Centre namely Bon Secours Foundation for Entrepreneurship Development (BSFED) in order to build the Innovation & Entrepreneurship ecosystem systematically.

Establishment of Incubation Centre BSFED:

BSFED was registered as section 8 company as a platform to foster innovative and entrepreneurial and start up ecosystem. It aims on Rural Women Centric Entrepreneurship and has Agriculture, Food, Biotechnology and Fashion as focus sectors. It extends its knowledge, technical and infrastructure support to scale-up enterprises right from the ideation stage to SMEs.

BSFED attainments in 2022-2023 are:

- Conducted Boot Camp in association with Startup Tamil Nadu on 21.03.2023.
- Received Rs.3,00,000.00/- scale-up incubator grant from Startup Tamil Nadu
- Launched 3D Printing startup on 08.03.2023.
- Participated in TamilNadu Startup Thiruvizha 2023 conducted by Startup Tamil Nadu at State level.
- Registered incubatees namely Manvasanai, Nelmart and Traditional Paddy Council, Tiruvarur District.
- Extended collaboration with Periyar Technology Business Incubation (TBI), Thanjavur.
- Conducted workshop on Open Network for Digital Commerce (ONDC) to on-board small businesses of students, parents and alumnae.
- 4 Patents and 2 consultancy projects are the outcomes of BSFED in 2022-2023.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.bonsecourscollege.edu.in/downloads/about/Strategic_Plan.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Organizational Structure: The administration of the college is overseen by the Bon Secours Congregation, which implements its vision through well-defined policies.

The Board of Management is the apex body tasked with appointing the Principal, staff, regulating admissions, ensuring quality standards, introducing new programmes, and managing forecasting and budgeting.

Administrative Setup: The Secretary, as the executive officer, handles staff appointments, salary administration, disciplinary actions, and financial affairs.

Director: In the academic year 2022-2023, Director was appointed to supervise both the academic and administrative accomplishments and assess the performance of the college.

Principal: Academic matters fall under the purview of the Principal, who consults with Vice Principals, Department Heads, and the Staff Council for decision-making.

The Internal Quality Assurance Cell is dedicated to enhancing the college's quality and academic excellence.

Planning and Finance Commission: Responsible for fund mobilization and allocation, while infrastructure development and maintenance are overseen by the Director.

Administrative Officers are supervised by Director and academic affairs by the Principal.

Grievance Redressal Cell addresses stakeholder grievances, forwarding them to the Management via the Principal for appropriate action.

Policy Framework: The Bon Secours Congregation provides guidelines for service rules, procedures, recruitment, and promotions. In 2022-2023, a policy for consultancy was established.

File Description	Documents
Paste link for additional information	https://www.bonsecourscollege.edu.in/downloads/about/Higher_Education_Policy.pdf
Link to Organogram of the institution webpage	https://www.bonsecourscollege.edu.in/downloads/about/bonsecours-organogram.jpg
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college prioritizes the well-being of both teaching and non-teaching staff members, aiming to cultivate an engaged, healthy, and satisfied workforce with a high quality of life, recognizing their pivotal role in the institution's success.

Wellness Initiatives: To promote physical and mental health, the college offers yoga, meditation sessions, and organizes medical check-up camps. Additionally, special prayer services and one-on-one counselling are provided.

Welfare Programmes: Various financial facilities are available, including access to the Employees Provident Fund, loans, concessions on college bus fees, permission to engage in paid consultancy work, and utilizing part of the honorarium for staff welfare. Fee

concessions are also offered for the children of staff members enrolled in institutions under the society's purview.

Leave Policies: Faculty members engaged in research projects benefit from leave concessions and reduced workloads, along with provisions for On-Duty, medical, and maternity leave for eligible employees.

Incentives and Awards: The College provides a range of incentives and awards, including festival bonuses and gifts, annual free tours, professional development programs, cash incentives for publications, patents and research projects, coverage of MOOC/NPTEL examination fees, sponsorship to attend seminars and conferences both domestically and internationally, as well as recognition through Best Teacher and Mentor awards.

File Description	Documents
Paste link for additional information	https://www.bonsecourscollege.edu.in/downloads/about/Financial_Support_Policy.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

90

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

40

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

200

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College employs an effective Performance-Based Appraisal System (PBAS) to enhance the professional growth of its staff.

PBAS Overview: Each teacher is provided with a Teacher's Course Diary to meticulously record their daily activities, including lesson plan, teaching methodologies, use of ICT tools, mentoring

efforts, remedial classes, and other relevant information. The Principal and Department Heads oversee this process closely. Staff members submit their self-appraisal using the prescribed proforma of the Performance-Based Appraisal System developed by the Internal Quality Assurance Cell (IQAC). Department Heads and IQAC evaluate academic performance of staff members, highlighting their strengths and areas for improvement.

Feedback and Monitoring mechanism: The Principal offers continual feedback and guidance to personnel, monitoring their performance closely. The Board of Management conducts a comprehensive evaluation of the PBAS report.

Student Evaluation: The IQAC assesses feedback received from students, compiling reports and action plans. Students evaluate various aspects such as teaching methodologies, the use of ICT, regularity, internal assessment methods, and more, providing feedback each semester.

Parent Feedback: The College organized two Parent-Teacher Meetings scheduled on 18.11.2022(odd-semester) and 29.04.2023 (even semester) to gather input from parents on academic programmes, teaching effectiveness, grading practices, student progress, adequacy of facilities, and other pertinent topics.

File Description	Documents
Paste link for additional information	https://www.bonsecourscollege.edu.in/NAAC/AOAR_2223/Criterion_VI/6.3/6.3.5/Performance_Appraisal.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution's Planning and Finance Commission, established by the Board of Management, is responsible for financial management and oversight. The college has implemented a system for regular internal and external audits.

Internal Financial Oversight: A committee selected by the management conducts an internal audit annually. Additionally, external audits

are carried out by Thomas & Co., Chennai, on an annual basis. The audit statement covers various financial aspects, including sponsorship for academic activities, endowments and chairs, research and development grants, staff incentives, infrastructure augmentation, procurement of books and journal subscriptions, scholarships and freeships, contributions from alumnae, individuals, and philanthropists, funds for green campus practices and staff welfare. The Consultancy services and Incubation Centre are included in the audit statement in 2022-2023.

Auditing Procedure: Internal auditing procedures adhere strictly to legal requirements to ensure compliance. In 2022-2023, no audit complaints were recorded. The Finance Committee convened on June 1, 2022, with internal and external audits conducted on March 23, 2023, and April 21, 2023, respectively. Financial transactions involving government entities are managed through the Public Financial Management System.

File Description	Documents
Paste link for additional information	https://www.bonsecourscollege.edu.in/NAAC/AQAR_2223/Criterion_VI/6.4/6.4.1/External_Audit.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.47

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

As a self-sustaining institution, the college upholds the principle that neither admissions nor staff recruitment will be supported by donations.

To ensure effective resource utilization and fund mobilization, the college has established robust standard operating procedures. The Planning and Finance Commission evaluates funding needs across departments and units for allocation.

Fund Mobilization: The primary sources of funding include student tuition fees supplemented by support from the Management. Additional resources are derived from public and private organizations contributing to education and research, as well as transportation subsidies. Alumnae, well-wishers, and donors also contribute to fundraising efforts and endowments.

Allocation mechanism: The Board of Management, along with the Planning and Finance Commission and other relevant committees, regularly oversee budget allocation, ensuring funds are utilized appropriately and maintaining comprehensive records of their assessments.

Resource Optimization: The College consistently prioritizes meeting the academic needs of its students and allocates funds accordingly.

Financial Audits: Internal and external audits are conducted annually to verify the proper utilization and accounting of funds raised. The Director oversees all financial transactions, through the Principal, ensuring efficient financial management to achieve the college's objectives.

File Description	Documents
Paste link for additional information	https://www.bonsecourscollege.edu.in/downloads/about/Policy Document for Mobilization of Funds.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Practice I: Curriculum value-adding exercise:

Internal Quality Assurance Cell (IQAC) aims to equip women students with global competences, especially rural communities with limitations. The curriculum value addition is made with certificate/add-on/value added courses towards skill development and entrepreneurship taking into account the demands for specialization and additional qualifications in the job market and feedback from stakeholders. The courses are offered in both odd and even semesters for 30 contact hours each and are taught by both internal and external subject specialists

The details:

Academic Year

Number of Certificate/Add-on /Value added Courses offered

Number of Students Benefitted

2022-23

190

3924

Practice II: Experiential and Entrepreneurial Education

With experiential learning exercises in line with NEP 2020 and advancements in higher education, IQAC is confident that higher education will continue to be productive. In 2022-2023, 1648 Students were given internship and 1049 were fieldwork for at least 10 to 30 days to provide them with field experience. With 14 new academic collaborations was increased at national and state level. Entrepreneurship Development and Innovation Institute (EDII) and Institutions' Innovation Council (IIC) and Bon Secours Foundation for Entrepreneurship Development, Incubation Centre collaborated to build the Ecosystem for Promotion of Experiential and Entrepreneurial Education.

File Description	Documents
Paste link for additional information	https://bonsecourscollege.edu.in/NAAC/AQAR_2223/Criterion_VI/6.5/6.5.1/Strategies_&Processes.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Internal Quality Assurance Cell (IQAC) conducts periodic reviews of teaching-learning process, methodologies, structures, and learning outcomes.

Review of Teaching-Learning Process: The IQAC convenes yearly review meetings to evaluate the quality metrics and adoption of learner-centric teaching approaches, enhanced pedagogical methods, academic achievements, and outcomes.

Structures & Methodologies of Operations: A peer review system is established, offering teachers professional development programmes aligned with advancements in higher education.

Curriculum Planning and Delivery: IQAC ensures teachers' readiness and performance by updating the course book in 2022-2023 to include features such as revised Bloom's taxonomy, unit-wise assessment methods, activities on higher-order thinking, problem solving ability, extension programmes etc. Department Heads review lesson plans and logbooks daily, while the Vice-Principal (Academic) conducts monthly reviews, and the Principal reviews them at the end of each semester. Department Heads and IQAC evaluate staff performance based appraisals. IQAC collects, analyzes, and responds to feedback from students, teachers, alumnae, parents, and employers. Also conducts Open house and Exit meeting.

Vice-Principals conduct regular hourly class observations.

Review of Learning Outcomes: Learning outcomes are assessed based on students' performance in exams and other activities. The achievement of Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) is evaluated.

File Description	Documents
Paste link for additional information	https://bonsecourscollege.edu.in/NAAC/AQAR_2223/Criterion_VI/6.5/6.5.2/IQAC_Meeting_Minutes.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.bonsecourscollege.edu.in/Annual_Report/Annual_Report_2223.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is dedicated to advancing women's education, guided by the motto "To Empower, To Change, To Live." It actively promotes gender equity and empowerment through various initiatives:

In terms of curricular activities, Bharathidasan University offers 75 courses focusing on 'Human Values and Gender Studies' for all undergraduate students, spanning the first and sixth semesters. Additionally, there are 15 value-added courses covering diverse

areas such as Yoga, Karate, Counseling, Entrepreneurship including tailoring, embroidery, and zardosy, beauty culture, textile art, and fabric painting, among others. Moral classes are conducted weekly.

In co-curricular activities, departments organize seminars, lectures, and workshops addressing Gender Equality issues, including mental and physical fitness, digital literacy, women's welfare and empowerment, training on socially productive work, business opportunities etc. In 2022-23, 27 programmes, were held. excluding Career Guidance and Soft Skill Training . The Gender Champion club also arranges programs focusing on stress and health management practices.

Cultural events like Olivian Fest and Lit-Fest are organized with themes promoting gender equity.

To ensure the safety and security of women learners on campus, various measures are in place, including 40 CCTV cameras, round-the-clock security guards, common rooms, a medical center, an anti-ragging committee, counseling cells, and on-campus hostel facilities.

File Description	Documents
Annual gender sensitization action plan	https://bonsecourscollege.edu.in/NAAC/AQAR_2223/Criterion_VII/7.1/7.1.1/Report.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://bonsecourscollege.edu.in/NAAC/AQAR_2223/Criterion_VII/7.1/7.1.1/Specific_Facilities.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college implements environmental consciousness and zero waste management through the following practices:

Solid Waste Management: Generated solid waste is sorted into biodegradable and non-biodegradable categories. Biodegradable waste is collected daily and deposited in vermi-pits for composting, with students from the Department of Biotechnology trained in the Pit method of Vermicomposting. Food and kitchen waste from the hostel and canteen are utilized for biogas production, benefiting the hostel. To reduce environmental pollution, sanitary napkin incinerators are installed in girls' washrooms, while old newspapers and non-biodegradable waste are sold to recycling vendors.

Liquid Waste Management: Laboratory wastewater is directed into soak pits, and a grey water recycling plant treats it using an oxidation process with bioenzymes like monocrotophos. The treated water is then repurposed for irrigation. Additionally, waste water management is enhanced through a Root Zone treatment system incorporating a layer of Canna indica.

Biohazardous, Chemicals, and Radioactive Waste Management: Materials contaminated with biological agents undergo sterilization, disinfection, and disposal in designated pits or incineration. Chemicals from laboratory use are diluted, collected in choke pits, and subsequently released. **E-waste Management:** Electronic devices are maintained for optimal usage, and e-waste is sold to vendors participating in buy-back schemes, contributing to sustainable disposal practices.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks

A. Any 4 or all of the above

and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles**
- 2.Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college endeavors tirelessly, organizing 52 diverse programs to instill values-based education and facilitate holistic development among its students, fostering an inclusive environment rich in opportunities.

Bon-Fest, an intra-collegiate cultural event, showcases talents while celebrating cultural and linguistic diversity. International Women's Day and Yoga Day are marked by initiatives such as hair donation for cancer patients and yoga sessions promoting peace and harmony.

Significant national events like 75th Independence Day and Republic Day are commemorated through activities like tree planting, special lectures, cleanliness drives etc., Traditional observances like Bharathiar and Mother Tongue Day raise awareness about linguistic and cultural richness. Literary festivals such as Olivian-Fest and Lit-Fest delve into English literature's characters. Com-Fest, Biz-Park, Bio-Utsav 13 are discipline related intercollegiate events conducted by Departments of Commerce, Management Studies and Biotechnology.

Empowering initiatives - Festivals like Diwali, New Year, Pongal, and Christmas celebrate unity amidst cultural and regional diversity. In a collaborative effort with the Lions Club, the National Service Scheme donates six sewing machines to aspiring women entrepreneurs, establishing a Rural Women Centric Entrepreneurship Development Centre in Kandhithampattu on 25.03.2023, aimed at uplifting the socioeconomic status of rural women.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college diligently educates students, staff, and employees on constitutional obligations regarding values, rights, duties, and citizen responsibilities, fostering social consciousness for national development.

During the Student Induction Programme, emphasis is placed on the Code of Conduct, Anti-Ragging policies, and Prevention of Sexual Harassment guidelines for newcomers. Patriotic fervor is instilled through observances of Independence Day and Republic Day, while Gandhi Jayanti is marked by participation in Swachh Bharat

activities.

A UN SDGs 2030 action plan design program engaged 4000 students, earning recognition in the 'India Book of Records' for the highest number of students pledging for Sustainable Development Goals. NSS commemorates Voter's Day and Population Day, emphasizing civic duties. Initiatives like Blood Donation Camps and Swachh Bharat Cleaning Campaigns are organized. Students are educated on Ozone for Life (O3), planting Tulasi Saplings on campus and in adopted villages.

Lions Club and National Service Scheme inaugurated a Rural Women Centric Entrepreneurship Development Centre with 6 sewing machines in Kandhithampattu on 25.03.2023.

Environmental Day focuses on sustainable ecosystem protection, while World Cancer and Health Day raise awareness on Cancer and AIDS. Science exhibitions for school students and international days on Literacy, Technology, Water, Yoga celebrate values and knowledge dissemination among youth.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.bonsecourscollege.edu.in/NAAC/AOAR_2223/Criterion_VII/7.1/7.1.9/List_& Report.pdf
Any other relevant information	https://www.bonsecourscollege.edu.in/NAAC/AOAR_2223/Criterion_VII/7.1/7.1.9/List_& Report.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college endeavors to honor and embrace the diverse cultural and religious identities of Indians by organizing national and international commemorative events and festivals.

These celebrations encompass a variety of activities such as literary events including elocution, essay writing, cultural rallies, flag-hoisting, exhibitions, expert talks, quizzes, poster making, and more. National Republic and Independence Days are prominently observed, featuring invigorating speeches from eminent personalities both in-person and online. Additionally, the college pays homage to various Indian luminaries through commemorations of their birth and death anniversaries, with a total of 76 programmes conducted during the academic year.

Special emphasis is placed on events like International Women's Day and Yoga Day, promoting physical and mental well-being among women. Other notable commemorations include Environment Day, Teachers Day, Science Day, Computer Literacy Day, Handloom Day, Cancer Day, Technology Day, Safer Internet Day, World Cancer Day, Language Day, and Intellectual Property Rights Day.

Festivals like Pongal, Christmas, Onam, Diwali, and New Year are celebrated with themes emphasizing unity in diversity and harmony regardless of differences. Moreover, the college extends these celebrations to adopted villages, offering a platform for experiential learning and community engagement. Also bridge the gap between classroom education and experiences in diverse communities.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE I

Title of the practice: BON-Student Support Services (BON-SSS)

Objective To extend financial aid to deserving poor students, especially from rural background without any discrimination of caste, creed or religion.

The context Management lives on its vision and taps all resources to fulfill educational needs of poor students have extended with principle, for the Student, by the Student, of the Student.

The Practice & Evidence: Management Scholarship - 2422 benefited

Problems encountered and Resources Required: Budget constraints, increased demand and securing sustainable funding sources are significant challenges to meet the needs of all deserving students within limited resources become a significant challenge.

BEST PRACTICE II:

1. Title of the practice: BON: Experiential and Entrepreneurial Education

2. Objective: To bridge the gap between academic education and industry expectation to fostering curiosity within course, actively promoting employability and entrepreneurship.

3. The context: The institution actively engages students in different opportunities to learn through doing and reflection on those activities to empower them in a multitude of settings in & out

of classroom.

4. The Practice: Departments create diverse learning models like labs, workshops, internships, and fieldwork. They provide training on experiment design, incubate product/service development, and emphasize societal impact through outreach.

1. Problems encountered and Resources Required: Access to resources, facilities and exposure to cross-cultural settings pose challenges to students' learning. Interfering factors include technical and communication difficulties due to varying locations, time zones and safety concerns.

File Description	Documents
Best practices in the Institutional website	https://bonsecourscollege.edu.in/CVII_Best_Practice_2223.pdf
Any other relevant information	https://bonsecourscollege.edu.in/CVII_Best_Practice_2223.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Bon Secours stands for Discipline, strives for Discipline and achieves Discipline as an all time attainment of the students.

- The Institution prioritizes moral education, considering education devoid of values as not only useless but also harmful. This principle is embedded within the curriculum through the BEE practice, operates through three avenues: (i) Yoga and meditation classes for physical and mental fitness (ii) Shalom: Spiritual retreat and moral classes (iii) Give Back Society (GBS) Promoting social responsibility.

The significant growth of the college from 50 in 2002 to 4505 students by 2023 underscores its status as the top choice for parents prioritizing moral values, discipline, safety, and security for their daughters.

Notable initiatives: Conducted Yoga and meditation workshop (23.7.2023 - 28.07.2023) SHALOM (13.11.2023 - 15.11.2023), Under GBS, contributions towards achieving UN SDGs 2030, 53 students

donated hair for making wig for cancer patients, Technology Development project under Unnat Bharat Abhiyan, to support the farming community in adopted villages. Received Best NSS team and Volunteer award from Bharathidaasan University and Best Environ award from International Youth ExNoRa in 2022-2023 for the academic year 2021-2022.

Ultimately, Bon Secours provides diverse opportunities for students, transforming their personal and professional lives through Bon BEE.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Attain Autonomous Status
2. Introduce Multidisciplinary Programs aligned with the Global Market
3. Upgrade Infrastructure with State-of-the-Art Facilities
4. Foster a thriving Women Centric Start-up Ecosystem
5. Strengthen Research & Development efforts to achieve Centre of Excellence Status.