



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

BON SECOURS COLLEGE FOR WOMEN

- Name of the Head of the institution **Dr.Sr.Cathelina**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **04362257447**
- Mobile no **9443075030**
- Registered e-mail **bonsecourscollege02@gmail.com**
- Alternate e-mail **boncdc2021@gmail.com**
- Address **Vilar Bypass**
- City/Town **Thanjavur**
- State/UT **Tamil Nadu**
- Pin Code **613006**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Women**
- Location **Rural**
- Financial Status **Self-financing**

- Name of the Affiliating University **Bharathidasan University,
Tiruchirappalli**
- Name of the IQAC Coordinator **Dr. R. Kalaivani**
- Phone No. **04362257447**
- Alternate phone No. **9443075030**
- Mobile **9894289053**
- IQAC e-mail address **boniqac2011@gmail.com**
- Alternate Email address **bonsecoursnodal@gmail.com**

**3.Website address (Web link of the AQAR
(Previous Academic Year)**

https://www.bonsecourscollege.edu.in/IQAC/AQAR/AQAR_2021.pdf

**4.Whether Academic Calendar prepared
during the year?**

Yes

- if yes, whether it is uploaded in the
Institutional website Web link:

https://www.bonsecourscollege.edu.in/downloads/home/Calendar_2122.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	A++	3.71	2021	14/12/2021	13/12/2026
Cycle 1	A+	3.34	2014	24/09/2014	23/09/2019

6.Date of Establishment of IQAC

05/07/2011

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Bon Secours College for Women	Paramarsh	University Grants Commission	2019 with 2 years	13,68,000
Bon Secours College for Women	Seminar	NAAC	2022 with 2 days	30,000
Bon Secours College for Women	Skill Development Programme	Rajiv Gandhi National Institute of Youth Development, Ministry of Youth Affairs and Sports, Government of India	2022 with 3 days	75,000
Biotechnology	Student Project Scheme	TNSCST	2021 with 6 months	15,000
Computer Science	Student Project Scheme	TNSCST	2021 with 6 months	7,500
Chemistry	Student Project Scheme	TNSCST	2021 with 6 months	7,500
Information Technology	Student Project Scheme	TNSCST	2021 with 6 months	7,500
Commerce	Seminar	ICSSR	2021 with 2 days	45,000

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 4

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? Yes

- If yes, mention the amount **1,05,000**

11.Significant contributions made by IQAC during the current year (maximum five bullets)

The College participated in India Today Ranking 2021-2022 by submitting data on 25.02.2022 and secured First rank in Fashion Design, Sixth rank in BCA and Tenth rank in BBA stream under the category called Best Value for Money among top ten Colleges in India. Also the College secured different ranks in all the seven streams such as Arts, Science, Commerce, BBA, BCA, Social Work and Fashion Design. The College is the participation institution in Institution's Innovation Council (IIC), Ministry of Education and secured 4 stars out of five in 2022 based on the best performance in IIC activities in line with fostering Innovation and Entrepreneurship among faculty members and Students; Also IQAC registered for ATAL Ranking on 29.01.2022; Bon Secours Innovation and Startup Policy (BSNISP'21) is framed in association with NISP 2019 and TNSIP 2018 for Students, Faculty Members, Alumni and Outside Entrepreneurs. IQAC submitted IIQA on 01.05.2021 and Self Study Report on 20.06.2021 for NAAC Cycle II. IQAC coordinated and directed the Departments, Committees and Cells of the institution for NAAC PEER Team visit held on 10th and 11th December 2021 towards Accreditation and Assessment of NAAC and was accredited with A++ grade (CGPA 3.71) in the second cycle on 14.12.2021. The College submitted data for NIRF Ranking on 18.02.2022 and was ranked in the 150-200 Band in National Institutional Ranking Framework (NIRF) 2022. IQAC organized a workshop on Moodle-Learning Management System (LMS) for faculty members on 10.07.2021. Dr.Karthick Anand Babu, Assistant Professor of Computer Science, Tamil University, Thanjavur was the resource person, demonstrated the Moodle platform & its modules. Administrative Training Programme on Management Information

System (MIS) was conducted on 24.08.2021. Mr.A.Solomon, Gurukul Soft, Chennai was the resource person, demonstrated the modules and menu of the software and explained in detail about the data entry related to faculty members, staffs & students. IQAC has taken initiative to register in Entrepreneurship Development and Innovation Institute (EDII) on 30.11.2021 and conducted 41 programmes related to Entrepreneurship Development. IQAC and Institution's Innovation Cell jointly organized a webinar on Pitching Event for Pocs Developed & Linkage with Innovation Ambassadors for Mentorship Support on 31st January 2022.

Dr.S.Kumaran, Associate Professor of Biotechnology & Dean Research (I/C), Periyar Maniammai Institute of Science & Technology (Deemed to be University), Thanjavur was the Resource person. IQAC organized an Orientation Programme on NEP Inducted NAAC Assessment for faculty members on 01.02.2022 at St. Joseph's Auditorium. Dr.R.Kalaivani, IQAC Coordinator explained about the six focal themes mentioned in NAAC manual and insisted the Departments to devise strategic plan pertaining to six focal themes of NEP2020, implement new initiatives suit for their department as best practice. IQAC entered into Memorandum of Understanding with MSME Technology Development Centre (PPDC) Agra., Ministry of MSME, Govt. of India on 20.04.2022 to offer collaborative Skill Development Programmes and Certificate Courses related to skill development and entrepreneurship training programmes for faculty members and students. Also extended collaboration with Periyar Manniammai Institute of Science & Technology, [Deemed to be University] Thanjavur and entered into Memorandum of Understanding on 11.02.2022 in order to bring innovation and technology interventions in Green practices and Waste Management. IQAC organized Rajiv Gandhi National Institute of Youth Development, Ministry of Youth Affairs and Sports, Government of India sponsored Skill Development Programme on Digital Proficiency and Jobs Coalition for the Promotion of Technopreneurs 2025 from 09.03.2022-11.03.2022. IQAC conducted Administrative training Programme on Tally ERP 2.0, online transaction procedures, Office Management and Stress management from 21.04.2022 - 27.04.2022. IQAC organized Orientation Programme on DBT Star College Scheme on 22.04.2022 and submitted application under DBT Star College scheme on 01.06.2022 and received DBT Star College recommendation. IQAC initiated Bon-Innovation Hub on 23.04.2022 in order to promote innovation and entrepreneurship. Bon-Innovation Hub was designed to conduct colloquiums, knowledge sharing, identification of problem and sustainable solution, business ideas and commercialization. It conducted 06 colloquium and IDEATHON 2022. IQAC motivated the students to exhibit their social consciousness and responsibilities by participating in Illam Thedi Kalvi, a state Government initiative to fill the gap in school education due to Covid19. Academic

Collaborative Seminar with NAAC on Design thinking and its intersection in Higher Education: towards design of Curricula, Pedagogy & Promotion of Interdisciplinary Research and Innovation was organized on 27.05.2022 & 28.05.2022 in online mode. Participated in NAAC organised Stakeholders' Interactive Session on Simplified Manual for Affiliated Colleges on 13.06.2022; Conducted Webinar Mentee institutions on Simplified NAAC Framework & NEP 2020 Preparedness under UGC SCHEME of PARAMARSH on 17.06.2022. Conducted Workshop in Idhaya College for Women, Kumbakonam under UGC SCHEME of PARAMARSH on 24.06.2022. Organised FDP on Approaches and Perspectives in Curriculum design, Pedagogy and Evaluation for Higher Education from 06.07.2022 - 11.07.2022; also conducted workshop on Innovating Education and Educating for Innovation on 23.07.2022. IQAC collected analysed and taken action on feedback of stakeholders like students, teachers, alumnae, employers and parents. Also conducted Open Forum on 17.05.2022 60 Value added and 114 Add-on courses in line with industrial skill, entrepreneurship, soft skill development etc. and 32 Career oriented programs were offered for the students. In line with the recommendation of NAAC Peer team, IQAC has taken initiatives to promote sport and cultural activities; In 2022, Ms.S.Gunavarthini, II B.Sc., Computer Science has participated in the Youth Rural Game & Sports Federation of India organized by Youth Rural Game and Sports Committee held at Calangute Goa from 04.03.2022 to 06.03.2022. She got Gold medal in the tournament. She also has participated in the All India Youth Sports Tournament-2021 organized by Youth National Sports Council of India held at CALANGUTE (Goa) from 22.10.2021 to 24.10.2021 and bagged Gold medal.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Participation in Institution's Innovation Council	Registered in Institution's Innovation Council (MoE's Innovation Cell (MIC) on 17.06.2021 in order to foster the culture of Innovation systematically. Secured Four Stars out of Five in IIC.
Accreditation and Assessment of NAAC Cycle II Preparation	Management review on IIQA was held and submitted IIQA on 01.05.2021. Submitted Self Study Report on 20.06.2021
To perform regular Academic Audits through IQAC	Academic and Administrative Audit was conducted on 23.11.2021 & 25.11.2021. The following were the audit team: I. Audit team on 23.11.2021: 1. Dr.K.Selvam, Head, Department of English, Periyar Maniammai University, Vallam, Thanjavur. 2. Dr.J.Sathyapriya, IQAC Coordinator, Department of Management Studies, Periyar Manniammai University, Vallam, Thanjavur. II. Audit team on 25.11.2021: 1. Dr. Horne Iona Averal, IQAC Coordinator, Internal Quality Assurance Cell Holy Cross College (Autonomous) Tiruchirappalli. 2. Dr. R. Quishid Begum, Additional Dean, IQAC, Assistant Professor of English, St. Joseph's College (Autonomous), Tiruchirappalli. 3. Dr. V. Jude Nirmal, Assistant Professor of Computer Science, St. Joseph's College (Autonomous), Tiruchirappalli. 4. Dr. A. Rose Venis, Dean, IQAC, Associate Professor of Chemistry, St. Joseph's College
Planned for Peer Team Visit	QAC and NAAC steering committee members coordinated and directed

	the Departments, Committees and Cells of the institution for NAAC PEER Team visit held on 10th and 11th December 2021 towards Accreditation and Assessment of NAAC Cycle II
Workshop on Learning Management System	IQAC organized a workshop on Moodle-Learning Management System (LMS) for faculty members on 10.07.2021 at St. Joseph's Auditorium. Dr.Karthick Anand Babu, Assistant Professor of Computer Science, Tamil University, Thanjavur was the resource person, demonstrated the Moodle platform & its modules.
Administrative Training Programme on Management Information System (MIS)	Administrative Training Programme on Management Information System (MIS) was conducted on 24.08.2021. Mr.A.Solomon, Gurukul Soft, Chennai was the resource person, demonstrated the modules and menu of the software and explained in detail about the data entry related to faculty members, staffs & students.
One District; One Champion Award-2021.	The institution received One District; One Champion Award on 31.05.2021 under Mahatma Gandhi National Council of Rural Education, Department of higher Education, Ministry of Education, Govt. of India and the IQAC Coordinator presented the Green practices & initiatives of the Institution to Mahatma Gandhi National Council of Rural Education, Department of higher Education, Ministry of Education, Govt. of India on 27.08.2021 in online to all the other participated

	Institutions for One District; One Champion Award.
Promoting Entrepreneurship Development	Registered in Entrepreneurship Development and Innovation Institute (EDII) on 30.11.2021 and conducted 41 programmes related to Entrepreneurship Development.
Joint programme with Institution's Innovation Council	IQAC and Institution's Innovation Cell jointly organized a webinar on Pitching Event for Pocs Developed & Linkage with Innovation Ambassadors for Mentorship Support on 31st January 2022. Dr.S.Kumaran, Associate Professor of Biotechnology & Dean Research (I/C), Periyar Maniammai Institute of Science & Technology (Deemed to be University), Thanjavur was the Resource person.
Orientation Programme on National Education Policy 2020 Inducted NAAC Assessment.	IQAC organized an Orientation Programme on NEP Inducted NAAC Assessment for faculty members on 01.02.2022 at St. Joseph's Auditorium. Dr.R.Kalaivani, IQAC Coordinator explained about the six focal themes mentioned in NAAC manual and insisted the Departments to devise strategic plan pertaining to six focal themes of NEP2020, implement new initiatives suit for their department as best practice.
Guidance to NAAC aspiring institutions.	IQAC Conducted orientation to the Bon Secours Nursing College, Chennai on NAAC Assessment and Accreditation Framework on 12.04.2022. Under PARAMARSH Scheme: Conducted orientation programme to mentee institution, Idhaya College for Women,

	Kumbakonam on 14.04.2022.
To establish Memorandum of Understanding (MoU) with reputed industries.	Collaborative Skill development programme and certificate courses to faculty members and students: IQAC entered into Memorandum of Understanding with MSME Technology Development Centre (PPDC) Agra., Ministry of MSME, Govt. of India on 20.04.2022 to offer certificate courses related to skill development and entrepreneurship training programmes for faculty members and students. Department of Fashion technology and Costume Designing and MSME conducted Women Entrepreneurship training programme to students on 21.02.2022 to 27.02.2022.
Collaborative Green practices in order to bring innovation and technology interventions in Waste Management.	IQAC extended collaboration with Periyar Manniammai Institute of Science & Technology, [Deemed to be University] Thanjavur and entered into Memorandum of Understanding on 11.02.2022. Field work was carried out by the students of Biotechnology, Computer Science, Information technology etc., in Waste Management Unit, Periyar Manniammai Institute of Science & Technology, [Deemed to be University] Thanjavur.
Digital Proficiency Programme to students.	IQAC organized Rajiv Gandhi National Institute of Youth Development, Ministry of Youth Affairs and Sports, Government of India sponsored Skill Development Programme on Digital Proficiency and Jobs Coalition for the Promotion of Technopreneurs 2025 from 09.03.2022-11.03.2022.

<p>Administrative training Programme</p>	<p>IQAC conducted Administrative training Programme from 21.04.2022 - 27.04.2022 in CA Laboratory. The Programme comprises the technical sessions on Tally ERP 2.0, online transaction procedures, Office Management and Stress management.</p>
<p>Orientation Programme on DBT Star College Scheme</p>	<p>IQAC organized Orientation Programme on DBT Star College Scheme on 22.04.2022 in St. Josephs Auditorium. Dr.S.Senthil Kumar, Assistant Professor of Botany, DBT Star College Scheme Coordinator, National College, Tiruchirappalli was the resource person. Submitted Application under DBT Star College scheme on 01.06.2022 Meeting was held on DBT STAR College Scheme Proposal on 05.06.2022</p>
<p>Implementation of Vishaka Guidelines</p>	<p>IQAC conducted Discussion Forum with Department of Social Work on Social innovation for change the community and also implementation of Vishaka Guidelines on 25.04.2022 as per the recommendation of NAAC Peer team.</p>
<p>To promote Innovation and Entrepreneurship culture among Faculty and Students</p>	<p>IQAC initiated Bon-Innovation Hub on 23.04.2022 in order to promote innovation and entrepreneurship. Bon-Innovation Hub is designed to conduct colloquium, knowledge sharing, identification of problem and sustainable solution, business ideas and commercialization. Colloquium I: In this line, Colloquium I was conducted on 23.04.2022. Dr.T.Sivakami, Assistant Professor& Head of Management Studies, shared her</p>

	<p>ideas on innovation and startup. All the Heads of the Departments participated in the colloquium.</p> <p>BON I - Hub On 29.04.2022,</p> <p>Colloquium II: Dr.C.Saffina, Head & Assistant Professor of Commerce, Bon Secours College for Women presented Startup ideas to promote innovation and Entrepreneurship Colloquium III: Dr.R.Suganya, Head & Assistant Professor of Information technology, Bon Secours College for Women presented Startup ideas related to technology like Edu-tech, Apps, Webpage, Robotics etc. on 16.05.2022.</p> <p>Colloquium IV: Dr.A.Karpagalakshmi, Department of Botany shared her ideas on essential oil preparation, hydroponics and tissue culture techniques. Colloquium V: Discussed about the startup plan based on demands, technology viability, market strategy and Funding agencies. IQAC asked to submit proposals for the same. Colloquium VI: Discussion forum was held on 18.05.2022 with Computer Science for the promotion of BSC academic App, Gamified Learning App development and conduct of students Skill development programme. Ms.Asha and Dr.Sahana, Assistant Professor of Computer Science participated.</p>
Idea generation Hackathon to promote creativity and innovation in terms of idea/product/process/service	IQAC conducted IDEATHON2022
Participation in National and	IQAC motivated the students to

State Government initiatives	exhibit their social consciousness and responsibilities by participating in Illam Thedi Kalvi, a state Government initiative to fill the gap in school education due to Covid19.
Participation in Ranking	India Today Ranking on 25.02.2022. Submitted data for NIRF Ranking on 18.02.2022. The Institution was registered for ATAL Ranking on 29.01.2022.
Academic Collaborative Seminar with NAAC	Academic Collaborative Seminar with NAAC on Design thinking and its intersection in Higher Education: towards design of Curricula, Pedagogy & Promotion of Interdisciplinary Research and Innovation was organized on 27.05.2022 & 28.05.2022 in online mode.
Students' Feedback	IQAC conducted Open Forum on 17.05.2022
UGC Scheme of PARAMARSH : Programme for Mentee institutions on Simplified NAAC Framework & NEP 2020 Preparedness under UGC SCHEME of PARAMARSH	Participated in NAAC organised Stakeholders' Interactive Session on Simplified Manual for Affiliated Colleges on 13.06.2022; Conducted Webinar Mentee institutions on Simplified NAAC Framework & NEP 2020 Preparedness under UGC SCHEME of PARAMARSH on 17.06.2022. Conducted Workshop in Idhaya College for Women, Kumbakonam under UGC SCHEME of PARAMARSH on 24.06.2022.
To facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process	Organised FDP on Approaches and Perspectives in Curriculum design, Pedagogy and Evaluation for Higher Education from 06.07.2022 - 11.07.2022. Workshop on Innovating Education and Educating for Innovation on

	23.07.2022
Feedback of stakeholders	IQAC collected analysed and taken action on feedback of stakeholders like students, teachers, alumnae, employers and parents.
To conduct Value added courses through Centre of Excellence and Career oriented programs.	61 Value added and 114 Add-on courses and 32 Career oriented programs were offered for the students.
To create start-up policy based on National Innovation and Startup Policy(NISP),Tamil Nadu SIP(TNSIP) and Anna University	Bon Secours Innovation and Startup Policy (BSNISP'21) is framed in association with NISP 2019 and TNSIP 2018 for Students, Faculty Members, Alumni and Outside Entrepreneurs.

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
Dr. Sr. Mariammal, Secretary	09/06/2021

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	BON SECOURS COLLEGE FOR WOMEN
• Name of the Head of the institution	Dr.Sr.Cathelina
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04362257447
• Mobile no	9443075030
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• Alternate e-mail	boncdc2021@gmail.com
• Address	Vilar Bypass
• City/Town	Thanjavur
• State/UT	Tamil Nadu
• Pin Code	613006
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Rural
• Financial Status	Self-financing
• Name of the Affiliating University	Bharathidasan University, Tiruchirappalli
• Name of the IQAC Coordinator	Dr. R. Kalaivani

• Phone No.	04362257447
• Alternate phone No.	9443075030
• Mobile	9894289053
• IQAC e-mail address	boniqac2011@gmail.com
• Alternate Email address	bonsecoursnodal@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.bonsecourscollege.edu.in/IQAC/AQAR/AQAR_2021.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.bonsecourscollege.edu.in/downloads/home/Calendar_2122.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
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6.Date of Establishment of IQAC	05/07/2011
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**7.Provide the list of funds by Central / State Government
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Information Technology	Student Project Scheme	TNSCST	2021 with 6 months	7,500
Commerce	Seminar	ICSSR	2021 with 2 days	45,000
8. Whether composition of IQAC as per latest NAAC guidelines			Yes	
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 			View File	

9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none">• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
<ul style="list-style-type: none">• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes	
<ul style="list-style-type: none">• If yes, mention the amount	1,05,000	
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
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Participation in Institution's Innovation Council	Registered in Institution's Innovation Council (MoE's Innovation Cell (MIC) on 17.06.2021 in order to foster the culture of Innovation systematically. Secured Four Stars out of Five in IIC.
Accreditation and Assessment of NAAC Cycle II Preparation	Management review on IIQA was held and submitted IIQA on 01.05.2021. Submitted Self Study Report on 20.06.2021
To perform regular Academic Audits through IQAC	Academic and Administrative Audit was conducted on 23.11.2021 & 25.11.2021. The following were the audit team: I. Audit team on 23.11.2021: 1. Dr.K.Selvam, Head, Department of English, Periyar Maniammai University, Vallam, Thanjavur. 2. Dr.J.Sathyapriya, IQAC Coordinator, Department of Management Studies, Periyar Manniammai University, Vallam, Thanjavur. II. Audit team on 25.11.2021: 1. Dr. Horne Iona Averal, IQAC Coordinator, Internal Quality Assurance Cell Holy Cross College (Autonomous) Tiruchirappalli. 2. Dr. R. Quishid Begum, Additional Dean, IQAC, Assistant Professor of English, St. Joseph's College (Autonomous), Tiruchirappalli. 3. Dr. V. Jude Nirmal, Assistant Professor of Computer Science, St. Joseph's College (Autonomous), Tiruchirappalli. 4. Dr. A. Rose Venis, Dean, IQAC, Associate Professor of Chemistry, St. Joseph's College
Planned for Peer Team Visit	QAC and NAAC steering committee members coordinated and

	<p>directed the Departments, Committees and Cells of the institution for NAAC PEER Team visit held on 10th and 11th December 2021 towards Accreditation and Assessment of NAAC Cycle II</p>
Workshop on Learning Management System	<p>IQAC organized a workshop on Moodle-Learning Management System (LMS) for faculty members on 10.07.2021 at St. Joseph's Auditorium. Dr.Karthick Anand Babu, Assistant Professor of Computer Science, Tamil University, Thanjavur was the resource person, demonstrated the Moodle platform & its modules.</p>
Administrative Training Programme on Management Information System (MIS)	<p>Administrative Training Programme on Management Information System (MIS) was conducted on 24.08.2021. Mr.A.Solomon, Gurukul Soft, Chennai was the resource person, demonstrated the modules and menu of the software and explained in detail about the data entry related to faculty members, staffs & students.</p>
One District; One Champion Award-2021.	<p>The institution received One District; One Champion Award on 31.05.2021 under Mahatma Gandhi National Council of Rural Education, Department of higher Education, Ministry of Education, Govt. of India and the IQAC Coordinator presented the Green practices & initiatives of the Institution to Mahatma Gandhi National Council of Rural Education, Department of higher Education, Ministry of Education, Govt. of</p>

	India on 27.08.2021 in online to all the other participated Institutions for One District; One Champion Award.
Promoting Entrepreneurship Development	Registered in Entrepreneurship Development and Innovation Institute (EDII) on 30.11.2021 and conducted 41 programmes related to Entrepreneurship Development.
Joint programme with Institution's Innovation Council	IQAC and Institution's Innovation Cell jointly organized a webinar on Pitching Event for Pocs Developed & Linkage with Innovation Ambassadors for Mentorship Support on 31st January 2022. Dr.S.Kumaran, Associate Professor of Biotechnology & Dean Research (I/C), Periyar Maniammai Institute of Science & Technology (Deemed to be University), Thanjavur was the Resource person.
Orientation Programme on National Education Policy 2020 Inducted NAAC Assessment.	IQAC organized an Orientation Programme on NEP Inducted NAAC Assessment for faculty members on 01.02.2022 at St. Joseph's Auditorium. Dr.R.Kalaivani, IQAC Coordinator explained about the six focal themes mentioned in NAAC manual and insisted the Departments to devise strategic plan pertaining to six focal themes of NEP2020, implement new initiatives suit for their department as best practice.
Guidance to NAAC aspiring institutions.	IQAC Conducted orientation to the Bon Secours Nursing College, Chennai on NAAC Assessment and Accreditation Framework on 12.04.2022. Under

	PARAMARSH Scheme: Conducted orientation programme to mentee institution, Idhaya College for Women, Kumbakonam on 14.04.2022.
To establish Memorandum of Understanding (MoU) with reputed industries.	Collaborative Skill development programme and certificate courses to faculty members and students: IQAC entered into Memorandum of Understanding with MSME Technology Development Centre (PPDC) Agra., Ministry of MSME, Govt. of India on 20.04.2022 to offer certificate courses related to skill development and entrepreneurship training programmes for faculty members and students. Department of Fashion technology and Costume Designing and MSME conducted Women Entrepreneurship training programme to students on 21.02.2022 to 27.02.2022.
Collaborative Green practices in order to bring innovation and technology interventions in Waste Management.	IQAC extended collaboration with Periyar Manniammai Institute of Science & Technology, [Deemed to be University] Thanjavur and entered into Memorandum of Understanding on 11.02.2022. Field work was carried out by the students of Biotechnology, Computer Science, Information technology etc., in Waste Management Unit, Periyar Manniammai Institute of Science & Technology, [Deemed to be University] Thanjavur.
Digital Proficiency Programme to students.	IQAC organized Rajiv Gandhi National Institute of Youth Development, Ministry of Youth Affairs and Sports, Government of India sponsored Skill

	Development Programme on Digital Proficiency and Jobs Coalition for the Promotion of Technopreneurs 2025 from 09.03.2022-11.03.2022.
Administrative training Programme	IQAC conducted Administrative training Programme from 21.04.2022 - 27.04.2022 in CA Laboratory. The Programme comprises the technical sessions on Tally ERP 2.0, online transaction procedures, Office Management and Stress management.
Orientation Programme on DBT Star College Scheme	IQAC organized Orientation Programme on DBT Star College Scheme on 22.04.2022 in St. Josephs Auditorium. Dr.S.Senthil Kumar, Assistant Professor of Botany, DBT Star College Scheme Coordinator, National College, Tiruchirappalli was the resource person. Submitted Application under DBT Star College scheme on 01.06.2022 Meeting was held on DBT STAR College Scheme Proposal on 05.06.2022
Implementation of Vishaka Guidelines	IQAC conducted Discussion Forum with Department of Social Work on Social innovation for change the community and also implementation of Vishaka Guidelines on 25.04.2022 as per the recommendation of NAAC Peer team.
To promote Innovation and Entrepreneurship culture among Faculty and Students	IQAC initiated Bon-Innovation Hub on 23.04.2022 in order to promote innovation and entrepreneurship. Bon-Innovation Hub is designed to conduct colloquium, knowledge

sharing, identification of problem and sustainable solution, business ideas and commercialization. Colloquium I: In this line, Colloquium I was conducted on 23.04.2022.

Dr.T.Sivakami, Assistant Professor & Head of Management Studies, shared her ideas on innovation and startup. All the

Heads of the Departments participated in the colloquium.

BON I - Hub On 29.04.2022, Colloquium II: Dr.C.Saffina, Head & Assistant Professor of Commerce, Bon Secours College for Women presented Startup ideas to promote innovation and Entrepreneurship Colloquium

III: Dr.R.Suganya, Head & Assistant Professor of Information technology, Bon Secours College for Women presented Startup ideas related to technology like Edu-tech, Apps, Webpage, Robotics etc. on 16.05.2022. Colloquium IV:

Dr.A.Karpagalakshmi, Department of Botany shared her ideas on essential oil preparation, hydroponics and tissue culture techniques. Colloquium V:

Discussed about the startup plan based on demands, technology viability, market strategy and Funding agencies. IQAC asked to submit proposals for the same. Colloquium VI:

Discussion forum was held on 18.05.2022 with Computer Science for the promotion of BSC academic App, Gamified Learning App development and conduct of students Skill

development programme. Ms.Asha and Dr.Sahana, Assistant

	Professor of Computer Science participated.
Idea generation Hackathon to promote creativity and innovation in terms of idea/product/process/service	IQAC conducted IDEATHON2022
Participation in National and State Government initiatives	IQAC motivated the students to exhibit their social consciousness and responsibilities by participating in Illam Thedi Kalvi, a state Government initiative to fill the gap in school education due to Covid19.
Participation in Ranking	India Today Ranking on 25.02.2022. Submitted data for NIRF Ranking on 18.02.2022. The Institution was registered for ATAL Ranking on 29.01.2022.
Academic Collaborative Seminar with NAAC	Academic Collaborative Seminar with NAAC on Design thinking and its intersection in Higher Education: towards design of Curricula, Pedagogy & Promotion of Interdisciplinary Research and Innovation was organized on 27.05.2022 & 28.05.2022 in online mode.
Students' Feedback	IQAC conducted Open Forum on 17.05.2022
UGC Scheme of PARAMARSH : Programme for Mentee institutions on Simplified NAAC Framework & NEP 2020 Preparedness under UGC SCHEME of PARAMARSH	Participated in NAAC organised Stakeholders' Interactive Session on Simplified Manual for Affiliated Colleges on 13.06.2022; Conducted Webinar Mentee institutions on Simplified NAAC Framework & NEP 2020 Preparedness under UGC SCHEME of PARAMARSH on 17.06.2022. Conducted Workshop in Idhaya College for Women,

	Kumbakonam under UGC SCHEME of PARAMARSH on 24.06.2022.
To facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process	Organised FDP on Approaches and Perspectives in Curriculum design, Pedagogy and Evaluation for Higher Education from 06.07.2022 - 11.07.2022. Workshop on Innovating Education and Educating for Innovation on 23.07.2022
Feedback of stakeholders	IQAC collected analysed and taken action on feedback of stakeholders like students, teachers, alumnae, employers and parents.
To conduct Value added courses through Centre of Excellence and Career oriented programs.	61 Value added and 114 Add-on courses and 32 Career oriented programs were offered for the students.
To create start-up policy based on National Innovation and Startup Policy(NISP),Tamil Nadu SIP(TNSIP) and Anna University	Bon Secours Innovation and Startup Policy (BSNISP'21) is framed in association with NISP 2019 and TNSIP 2018 for Students, Faculty Members, Alumni and Outside Entrepreneurs.
13.Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> • Name of the statutory body 	
Name	Date of meeting(s)
Dr. Sr. Mariammal, Secretary	09/06/2021
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-2022	15/02/2023

15.Multidisciplinary / interdisciplinary**a. The Vision of the Institution:**

To transform the women learners especially rural in academic excellence with knowledge and skills to ensure intellectual, social, ethical and moral exercises, enabling them to become more well-rounded citizens and empowering them to meet the challenges of the world tomorrow.

b. Institutional approach towards the integration of humanities and science with STEM:

The institution effectively plans, implements and delivers the curricula prescribed by the affiliating University. The institution has created a conducive environment for the integration of arts and humanities with STEM and called STEAM i.e. Science, Technology, ARTS, Engineering and Mathematics by offering Non-major elective courses, certificate courses, research, extension programmes, Bon i-Hub etc.

c. Flexible curricula, value addition and community engagement:

The institution offers flexible curricula with Open (Inter-disciplinary) Elective courses and Certificate/ Value added Courses in line with multidisciplinary/interdisciplinary approach. UG departments offer Discipline-specific courses which are open to students of any discipline. Hence, students have the liberty to choose and integrate humanities and science, thereby going interdisciplinary. Totally 34, 2 credit-based interdisciplinary courses (Non-Major Elective) were offered for the academic year 2021-2022.

Value added Courses: In 2021-2022, the institution offered 181 certificate courses as value addition to the curriculum. These courses address communicative, management, leadership, professional, industrial and innovation and entrepreneurial skills.

Student Projects: UG students at 6th and PG students at 4th Semester undertake projects which are interdisciplinary in nature and are reflected in the Departments of Commerce, Biotechnology, Physics, Chemistry, Mathematics, Tamil, English, Social work, History and Computer studies.

Areas of community engagement, service and environmental

education:

All the UG Programmes offer Part V course includes Extension activities which are carried out apart from the regular class hours (1credit) in order to extend community engagement and service. In addition, courses named, Value Education (I Semester), Environmental Studies (II Semester), Soft-Skills-Development (V Semester), Gender Studies (VI Semester) are offered to all UG Programmes. These value based courses promote the attainment of a holistic and multidisciplinary education.

d. Institutional Plans to engage in more multidisciplinary research:

The Institution planned to engage in more multidisciplinary research to find solutions to society's most pressing issues and challenges through different platforms like R&D, IPR Cell, Research Colloquium, Boni-Hub etc. Multidisciplinary research on Impact of social media in mental health of adolescents, women's issue namely Poly Cystic Ovarian Syndrome, Environment, Agriculture, etc.

f. Good practice/s of the institution to promote Multidisciplinary / interdisciplinary approach in view of NEP 2020.

The institution believes in the efficacy of interdisciplinary approach to enhance the academic experience of the learners which is accomplished by integrating humanities and science. In addition, students will have opportunity to choose and learn courses from other disciplines (Open / Inter-disciplinary Elective) as an Add-On programme at the institutional level which comprise at least 3 courses like the first course will provide knowledge, the second one skill and third one professionalism.

The institution also has devised a UN Sustainable Goals Implementation Framework and prepared action plan in terms of co-curricular, research, extension and outreach programmes in order to engage students in areas of community engagement and service, environmental and value education as one of the institutionalized best practices.

16.Academic bank of credits (ABC):

a. The initiatives taken by the institution to fulfil the requirement of Academic bank of credits as proposed in NEP

2020: As Academic Bank of Credits is essentially a credit-based, highly flexible and student-centric facility, our institution has been in the process of getting approval to apply for registration with Academic Bank of Credits from statutory authorities such as Governing Council, Academic Council and University authorities..

b. As the institution is affiliated to Bharathidasan University, Trichirappalli, it is awaiting to avail the benefit of multiple entries and exit during the chosen programme of the learners under the ABC.

c. The efforts of the institution for seamless collaboration, internationalization of education, joint degrees between Indian and foreign institutions, and to enable credit transfer: The institution has taken efforts to extend collaboration with MSME, Technology Development Centre, Agra and Periyar Technology Business Incubator supported by Ministry of Science & Technology, Government of India to offer certificate programmes to faculty members and students.

d. Faculty members encouraged to design their own curricular and pedagogical approaches within the approved framework, including textbook, reading material selections, assignments, and assessments etc. The institution adheres to the curriculum offered by the affiliating Bharathidasan University and ensures its Academic delivery through a well-planned and documented process. The effective curriculum delivery and the precise planning through appropriate Course level Lesson Plans and Teaching Plans and implementation process by writing Log Book with suitable learner centric pedagogies based on the learning ability of the students and changing trends in the higher education. The institution adheres to the effective use of student centric methods to enhance the learning experiences by designing pedagogical approaches including textbook, reading material selections, assignments, and assessments etc. The course teachers use Information and Communication Technology in teaching wherever possible. Academic delivery adheres with Program Outcomes (POs), Program Specific Outcomes (PSOs) Course Outcomes (COs) and Graduate Attributes. The strategy adopted by the institution aims at the wholesome development of the students.

Academic Process/Exercise: The Institution adapts to the Curriculum designed by the Parent University namely Bharathidasan University. The programmes offered in the college are conducted under Choice Based Credit System (CBCS) in Semester Pattern. The Institution has well-structured Outcome Based Education (OBE)

processes for effective implementation and delivery of curriculum to make the students morally, socially committed, employable and research oriented.

Planning: Preparation of Academic Calendar: A committee is constituted for the preparation of Annual Academic calendar at the levels of College, Department and committees in consultation with the Principal and IQAC with the approval of Board of Management two months in advance at the beginning of every academic year based on the academic calendar of the affiliating University and the proposed academic plan of the Departments. It is published in the college Hand Book for students and displayed in the College website also with the details of Programme Outcomes, Programme Specific Outcomes, Course Outcomes, Syllabi, Evaluation Pattern for Internal and External Examinations.

For newly introduced Programmes, text books and reference books are made available in the library at least three months in advance. The Heads of the Departments prepare the course allotment according to the preference of the faculty members at the end of the previous semester itself. The details of the course allotment are discussed in the respective department staff meetings.

Calendar at College Level: The odd and even semester commence in the month of June and December respectively for every academic year. The tentative schedule of the commencement date for freshers, commencement of induction programme and the Bridge Course, reopening of college for the senior students and dates of important events like college day, sports day, graduation day, sports and cultural events and inter-collegiate competitions, soft skill and Placement trainings etc. are included in the calendar.

Calendar at Department Level: Each Department prepares a separate academic calendar before the beginning of the semester for their internal operations. The schedule for conducting curricular and co-curricular activities contains, teaching plan, assignments, seminars, conferences, guest lectures, field work, internships and industrial visits, etc. It also indicates the dates for activities such as career guidance, extension, vocational and Entrepreneurship development programs etc. twice a semester.

Examination Schedule: The academic calendar is prepared in tune with the conduct of examinations and is proposed by the Examination Cell and approved by the Principal. A time line is

suggested for syllabus completion in the second week of October for odd semester and third week of March for even semester, Continuous Internal Assessment examinations as, CIA I in the month of July, CIA II in September and Pre-semester in October for odd semester and CIA I in the month of January, CIA II in February and Pre-semester in April for even semester. In exceptional cases, the Committee takes decision regarding the early conduct or postponement of examination.

Framework on Pedagogical Approaches: The College creates Experiential and Entrepreneurial Ecosystem and promotes knowledge and technology transfer in multidisciplinary arena. The course-wise pedagogies like collaborative, integrative, reflective and inquiry based learning, participative learning, contributory learning, hybrid learning and problem solving methods enhance the students' learning experience. Other pedagogies like inquiry & project based learning, Internship and Field work build experiential learning approach to foster creativity and critical thinking attributes among students. The College designed the framework in implementing the Experiential Learning approach to offer Field work in year I, Internship/ Industrial training in year II and Project in Year III of course of study as requisite for Undergraduate students. Field work / Practicum (Semester I), Internship (Semester I) in Year I and Project (Semester III & IV) in Year II are offered to Post graduate students. Also includes Assignments, Seminars, Quiz, Open book test, Posters, Group discussion, Debate etc., as assessment methods.

The College also designs suitable strategies for student - centric teaching - learning process, based on the courses in line with the core values. These pedagogies are implemented through duly approved Time Table adopted in the Departments. The adherence of the Curriculum implementation and delivery is monitored and verified by the Heads of the Departments, Vice-Principal (Academic) and the Principal at regular intervals.

Faculty of Arts: Learner centric teaching methodologies used by the course Teachers in the Departments of Commerce , Commerce with Computer Applications and Business Administration under the Faculty of Arts are debate, group discussion, business quiz, case study, training on accounts, corporate show, best manager show, discussion forum on Union Budget, model presentation, banking practices, mock interview, training on SPSS, Tally, stock market and Entrepreneurship, project, Apps and Website development, outbound training, internship etc. apart from the conventional lecture method.

Faculty of Humanities: The Department of English under the Faculty of Humanities follows learner-centric pedagogies such as peer learning, role play, and one act play, My Poet, extempore, training for Journalism, translation, grammar, and LSRW skills in the Language lab. Lit-Fest and Cul-Fest are the platforms provided to the students to exhibit their literary skill and learning outcomes. Reflection, the college magazine packed by the creativity of students is edited by the students of the Department of English.

The Department of History enhances the learning with visits to historical places and archaeological sites, learning and understanding inscriptions, palm scripts, coins and stamps as well as, creating heritage hut and miniature of ancient idols, monuments and antiques.

The Department of Social work comprehensively experiences counseling, case study and field work in collaboration with different communities in the neighborhood to face real world problems.

The Department of Tamil follows pedagogies for the creation of opportunities for a more dynamic and working use of Tamil in classrooms as well as in social domains. The course teachers enhance and admire the inventiveness of Tamil literature, stories, epics, poems through drama, songs, one act play, extempore, writing poems, training for Journalism and projects based on translation of Palm scripts, traditional practices and science in Tamil literature, Tamil culture etc. They promote Tamil language skill of their students through Naruvi, the Tamil association. The Departments under the Faculty of Arts also use sufficient ICT tools in their teaching.

Faculty of Science: The customized experiential learning practices are carried out in all the Science Departments under the Faculty of Science.

The Department of Biotechnology exercises enhancing learning with memory bank comprising Mnemonics, 5Q Road map, Word Bytes, I am the Scientist, Food Web, Model Making for Cell Structure, DNA etc. Problem solving platform facilitates the 3 in 1 kit and saves my Native species. Regular Hands on training on blood grouping, apiculture, horticulture, mushroom cultivation and bio-inoculants, Expo on Bioentrepreneurship, bioinstrumentation and spinach farming, survey on campus plants and Birds count gives diversified knowledge to students in different domains.

The Department of Botany practices Rotating disc, herbarium, monocot and dicot models, bonsai plants, propagation techniques, terrarium and green auditing.

The Departments of Physics and Chemistry exercise the experiential learning practices such as Demonstration, Industrial visit, Internship, Projects, Use Analogies and Anecdotes, Use Anecdotes to show how Physics works, Summarize the Material in different ways, Mirror image- for Stereochemistry, The use of the models for spatial arrangements and concept of rotating molecules, Chemdraw, Ditching X and Y for translating the language of maths into the language of chemistry and Real time applications of Physics and Chemistry in addition to chalk and talk.

The Department of Mathematics extensively designs participative learning with pair learning, problem-solving experience with Abacus, quiz, aptitude and Matlab. Math word problem, Puzzles, Fun math activities, Hands-on practice, Collaborative projects, internships, Game based option like Prodigy, the math game for homework, visual aids and Math manipulatives are also applied towards learner-centric teaching, learning practices.

The Department of Hospital Administration follows practice with first aid, human skeleton, Fieldwork, internships and projects in different Hospitals present in and around Thanjavur, Tiruchirappalli, Coimbatore, Madurai and Chennai.

The Department of Fashion Technology and Costume Designing practices participative learning with hands on training, internship, fieldwork, portfolio, 3D Printing, CAD designing, Exhibition, Fashion show, natural dye making and interdisciplinary projects.

Faculty of Technology: The Department of Computer Applications, Computer Science and Information Technology come under the Faculty of Technology realize that experiential learning is an integral part of computer studies.

The Department of Computer Science focuses on Software and hardware such as Programming Languages, coding, testing, Machine Learning, Data Science and follows internship and projects.

The Department of Computer Applications concentrates on applications like development of website, Designing, Blogs, LMS, Database, e-contents, infographics, Artificial Intelligent and

Robotics. Internship and Projects related to real time applications like Sensor based applications and automation.

The Department of Information Technology applies network related pedagogies like use of concepts of Information and Communication Technology (ICT), Multimedia, social media, network security, making games, Internship, field work and Projects.

Student centric pedagogies used for teaching in all denary are recorded in the Log Book by the respective course teacher and its adherence is monitored by the Heads of the Department every day and the Vice-Principal (Academic) at the end of every week and by the Principal at the end of each semester.

ICT enabled teaching learning practices: The ICT enabled teaching facilities including Wi-Fi (75MBPS) enabled class rooms with LCD Projector, Smart board, 64 licensed softwares and CAD illustrator are extended. The LMS platforms, Moodle, Google classroom, Miro, Edmodo are utilized by the 202 faculty members effectively. PPT, video lecture resources such as e-PG Patsala, SWAYAM Prabha, Slide share, NPTEL, Udemmy etc. are used. Course materials and e-contents are uploaded in the college web portal as My Exam box [[www. bonsecourscollege.org](http://www.bonsecourscollege.org)].

E-content: The faculty members prepare e-contents for the courses they teach and uploaded in My Exam Box, Bon Resource Portal and through LMS for students access.

Digital library facilities are utilised to access e-books, e-Laboratory manuals, e-resources in INFLIBNET, National Digital Library of India and Directory of Open Access Books databases to create rich teaching and learning experiences.

On-line resources like Skillshare.com, discoveryeducation.com, howcast.com, codeacademy.com, thesaurus.com, howtopronounce.com, talkenglish.com, typingtest.com, grammarly, Code academy, Virtual lab, Praxilab, Labster, chemdraw etc., are used for enhancing learning experiences and more interactive.

Co-Curricular Fest: The Departments organise academic fest such as Math star, Lit Fest, Olivian fest, Cul-Fest, Renova, BioUtsav, Com Fest, Biz spark etc. Chairs, Endowment lectures, students' Seminars, Assignments, Industrial visits, Field Work/Practicum, Internships, Projects and Extension activities are the integral part of curriculum delivery of all the Departments, enhance learning with changing times and technology.

e. Good practice/s of the institution pertaining to the implementation of Academic bank of credits (ABC) in the institution in view of NEP 2020.

- The institution registered in the NAD platform which serves as a system for ABC and allows students to register and create an ABC ID, which can be used to store, transfer, redeem, and receive recognition for academic credits.
- The institution conducted workshop on NAD and ABC to students and educated them on creating an account and know-how students can track their progress, access their account information, and manage their credits online in order to allow them to plan their academic journey with greater precision and flexibility, making the most of the opportunities available to them.
- Also sensitized the students on significance of ABC during transfer to another institution, pursue a different degree, or simply want to take courses for personal enrichment, having an Academic Bank of Credits account is a major step in achieving their academic and career goals.

17.Skill development:

a. Efforts made by the institution to strengthen the vocational education and soft skills of students: The institution has devised a framework to strengthen the vocational education and soft skills of the students precisely. The Curriculum Development Cell resolved to offer certificate courses to develop skills of the students to promote the students as competent graduate suitable to industry / entrepreneurs for every semester. Each student completes 6 and 4 courses at UG and PG level at the end of study period/before graduation. The institution offers certificate courses in collaboration with MSME, Technology Development Centre, Agra, ICT Academy, CAD Centre etc. these courses include Fashion Technology, Bioentrepreneurship, Personality development etc., to bridge the gaps in the syllabus and multidisciplinary approach. 4379 students completed 181 certificate courses during the academic year 2021-22 The institution also offers soft skill training programmes to the senior students for placement.

b. Details of the programmes offered to promote vocational education and its integration into mainstream education: All the departments are offering add-on and value added courses as integral part of their regular curriculum. The courses offered by the departments address emerging trends, industrial skill and in

their respective domains. Vocational courses offered during 2021-2022: Tailoring, PCB Design, Web Designing, Horticulture, Mushroom Cultivation, etc.

c. Value-based education: Value education is offered as a mandatory course, to all the undergraduate students in the first semester which addresses social values, ethics and societal issues, philosophy of life and human life on earth. There are Forty Courses which address the issues of human values such as HRM, Human rights, Indian Social problems, Disaster management etc., are offered by the departments of Business Administration and Social work. Certificate courses on Human Welfare, Yoga and Meditation and Human Psychology also find to enhance the nobility of being a human. A course on Environmental studies is offered in the second Semester to all Under graduate students highlighting the major environmental issues like pollution, climate change, global warming and waste management to create awareness on the importance of ecosystem and sustainability. Seven more courses including Sittrilakkiyam, Indian Writing, Poetry, Eco-criticism, Plant Ecology and Conservation, Environmental Biotechnology and Nanotechnology and Plant Biotechnology also address the environment and sustainability issues. Certificate courses such as Organic Farming, Horticulture, Radiation, Rainwater harvesting and management, Solar Energy-basic etc. are offered to students throughout the year. These courses elaborate the natural resources available, the significance of ecosystem and its sustainable conservation practices.

The institution also engages industry veterans for the courses Fashion Entrepreneurship Development, Cyber Security and Thanjavur Art, etc. The institution offers value based education amongst the learners by offering courses, conducting programmes and observing national agendas and national and international important days in order to inculcate positivity and develop humanity, ethical, constitutional, and universal human values of truth (satya), righteous conduct, peace, love, nonviolence, scientific temper, citizenship values, and also life-skills etc. the institution organised 43 programmes addressing above mentioned values during the academic year 2021-2022. As a local chapter in NPTEL and IGNOU study centre, the students has registered in different courses and complete the courses of their interest in distance/online mode.

d. Good practice/s of the institution pertaining to the Skill development in view of NEP 2020. In tune with the motto of the College, To Empower, To Change, To Live, it is committed to the

cause of empowerment of women through higher education with skilling, upskilling and reskilling practices which involve introducing new set of skills, expanding current skill sets and to up-skill current capabilities need to fulfill the demands to promote empowered rural women community. The professional and personalized education in all the discipline with industry readiness and /or entrepreneurship among students is realized. Also offers training on competitive examinations and guidance to higher studies.

Nearly 60 Skill oriented courses are offered in 2021-22 and 113 skill training programmes on Communication skills in English at Basic, Intermediate and Advanced level, Basic computer programming, Aptitude skills, Leadership exposure and Professional Skill Development, Software oriented skills etc. are conducted during 2021-22. 10 training programmes on competitive examinations are offered in 2021-22. Training and Placement cell offers softskill training in addition to 32 skill and career guidance programmes suitably for placement offered by respective Departments. Our institution also offers moral classes, and mentor mentee system to build ethical and the universal human values to the students. Students' participation in Part V committees and club activities also nurture their righteous conduct, peace and citizenship values. The college devised an action plan on UN SDGs in 2021-2022 and is realizing the expected outcomes via co-curricular, research, extension and outreach programmes.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The College perceives the vision of NEP 2020 to promote Indian Languages, Arts and Culture at greater extend. Promotion of The NEP document elaborates on the cultural and knowledge heritage of India, the importance of Indian Philosophy in the renewed perception and influence on the world events, the importance of the multi-language and multicultural background of the country and the necessity for revitalizing these realms for the betterment of the country and the world.

Good Practices of the institution:

- To bring back the glory of the ancestral values and knowledge and a line with Bharathidasan University has introduced a mandatory course on Indian Constitution and Traditional Knowledge, Ancient India, Working of

constitution, Freedom movement in India for the UG students.

- Also Courses like Indian Constitution, Ethics & Value system of Indian history, culture, Environment, Eco-system, etc. are offered in order to inculcate sense of national integration, culture and civic sense among the student community.
- The College is sensitizing students to cross-cutting issues like Gender, Environmental Sustainability, Human Values and Professional Ethics for development of creative and divergent competencies.
- To augment the lectures in the class room, standard text books on Indian Constitution and Cultural heritage of India have been given to the students. Training on Map drawing, pottery making, coin collection and inscriptions are given.
- The College offers Certificate courses on Indigenous Knowledge, Epigraphy, Numismatics, History of monuments, Ancient Fashion, Thanjavur Art and Painting, Palmscriptology, Tanjore glass painting, clay modeling and pottery painting and vocational training on Folk art forms of India.
- Through the efforts of various Clubs, competitions are being regularly conducted in the regional language viz. Tamil and English on the contemporary topics on environment, energy conservation, etc., as well as topics on the cultural and ethnic values of India.
- The College celebrates National days on Mother tongue day, Translation day, Constitution day, world heritage day and national Handloom day every year.
- It provides inclusive education to women students with the vision of transforming the rural and first generation learners. More than 60% of the first year students are rural and Tamil is the medium of instruction at schools. Hence the college offers Bridge course for the college new entrants and is designed based on the curriculum requirements of students to bridge the gap between their Higher Secondary Curriculum and the new Collegiate Curriculum.
- Faculty members provide the classroom delivery in bilingual mode (English and Tamil) especially to college new entrants in first semester.
- The college established Heritage Hut is an initiative for creation and transfer of knowledge on Indian tradition, culture and inheritance of its values. It exhibits coins, pottery, inscriptions, Thanjavur art etc. It is the platform maintains Indian traditional knowledge and

practices. It is the resource that inherits the same to the next generation.

- In view of the National Education Policy (NEP) 2020, institution has taken several efforts to ensure the appropriate integration of the Indian Knowledge system, teaching in Indian languages, culture, and the use of online courses as follows.

1. Curriculum value addition: Institutions integrates relevant traditional knowledge, indigenous practices, and cultural perspectives in terms of Certificate courses as value addition to curriculum aligning with the learning outcomes and contemporary needs.

2. Language and Medium of Instruction: The institution provides inclusive education to women students with the vision of transforming the rural and first generation learners.

- Bridge course for the college new entrants is designed based on the curriculum requirements of students to bridge the gap between their Higher Secondary Curriculum and the new Collegiate Curriculum. Hence, the faculty members provide personalized education and instruct in bilingual mode particularly at undergraduate levels in first semester for first year students. This helps students develop a strong foundation in their mother tongue and regional language while also ensuring proficiency in English and other languages. The college also offers Hindi and Arabic.

3. Translation and Localization: Institution supports to translate educational resources, textbooks, and online course materials into Indian languages. This ensures that students who are more comfortable learning in their mother tongue have access to quality educational content.

4. Faculty Development and Training: Institution provides faculty members with training and support to effectively integrate the Indian Knowledge system and culture into their teaching practices in terms of workshops, seminars, or professional development programs focused on Indian philosophies, traditional knowledge, and pedagogical approaches that align with the NEP 2020.

5. Online Course Development: Institution develops certificate courses that incorporate elements of the Indian Knowledge system. These courses are designed to promote cultural understanding, traditional practices, and indigenous knowledge. Online platforms

are also provided opportunities for collaboration and knowledge sharing among students and faculty members across different regions of India.

6. Community Engagement and Partnerships: Institution actively engage with local communities, cultural organizations, and traditional knowledge holders to promote the integration of Indian Knowledge system and culture. Collaborations with regional experts, artists, and practitioners enrich the learning experience and provide students with a deeper understanding of Indian heritage and traditions.

Research and Documentation: Institution encourages research and documentation of the Indian Knowledge system. This includes conducting studies, documenting traditional practices, and preserving indigenous knowledge. Research findings are also integrated into the curriculum and shared with the academic community and the public.

8. Recognition and Accreditation: Institution ensures that the Indian Knowledge system and teaching in Indian languages are recognized and accredited by relevant authorities. This includes obtaining recognition for courses or programs that incorporate traditional knowledge and cultural practices.

9. Infrastructure and Technology: Institution provides the necessary infrastructure and technology to support the integration of the Indian Knowledge system and teaching in Indian languages. This includes access to language-specific software, digitized resources, and online platforms that support multilingual education.

10. Evaluation and Monitoring: Institution establishes mechanisms to evaluate and monitor the implementation of the Indian Knowledge system and teaching in Indian languages and collecting feedback from students, faculty, and stakeholders, conducting assessments of learning outcomes, and regularly reviewing the progress and effectiveness of the integration efforts.

By taking these efforts, institutions effectively integrates the Indian Knowledge system, teaching in Indian languages, culture, and online courses in accordance with the NEP 2020. This helps to preserve and promote India's rich cultural heritage, enhance the quality of education, and provide students with a holistic and culturally relevant learning experience.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

a. Institutional initiatives to transform its curriculum towards Outcome based Education (OBE): As the institution is affiliated to Bharathidasan University, Tiruchirappalli, it is implementing the prescribed curriculum effectively. Though the host University introduced OBE in 2022, IQAC of the institution consigned a committee in 2019 to introduce Outcome Based Education (OBE) in the college. The committee is headed by an Educational experts and it formulated a mechanism to operate OBE.

b. The institution has taken efforts to capture the Outcome based education in teaching and learning practices as follow, Each department has prepared (POs) and (PSOs) on the basis of learning objectives mentioned in the university syllabus and mission of the college and core values with graduate attributes. The college has a well-planned and established Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) for each programme in line with UGC-LOCF with clear objectives and displayed in the college website and communicated to all the teachers and students in the beginning of the academic year. IQAC also has organised workshop for teachers on OBE with Blooms taxonomy. Course Outcomes (COs) are structured in consultation with the concerned course teachers. The IQAC has made POs, PSOs, and COs as part of the course file and the teachers prepare their lesson plans and devise integrated teaching, learning and evaluation strategies to realize the desired course outcomes. Student attainment of learning outcomes is measured.

c. The institution practices the Outcome based education (OBE) in view of NEP 2020 towards making the graduates endowed with Professional Competences, pertaining to Job/Entrepreneurial or Research & Development to make the individual competent as an employee/ entrepreneur/ scientist / employer/ social worker/ or so with pertinent knowledge, skill, attitude and nuances; Leadership Competences, being skilled at becoming an institutional visionary, a team-spirited and an exemplar of contributions for institutional or societal upliftment. Also assess the level of CO and PO attainments for all UG & PG courses and take appropriate measures.

d. The institution's practice on OBE with the following procedure for measuring the level of attainment of Cos: The attainment of course outcomes is measured through direct and indirect methods.Direct method considers Best of Two Continuous Internal Assessment tests, Class performance activities comprising of

assignments/seminars/experiments/quiz/group activity/mini/main project/any other activity related to Cos and University External exam marks.

1. In the direct evaluations, the Departments and College evaluate the students in their knowledge, skills and advancement in their performance in terms of communication, receptivity, creativity, understanding and critical thinking ability, research quest, technical skills etc. through the various courses taught in the classroom. The questions for the internal examinations are prepared on the basis of the Bloom's Taxonomy to evaluate the six attributions such as remembrance, understanding, apply, analyse, evaluate and create. The answer scripts are thoroughly evaluated without bias and partiality. The practical knowledge and skills, presentation, creativity, and problem solving abilities are assessed through performance in laboratory courses, internship, field work and Projects, reports and presentation.

2. Indirect method considers the feedbacks of students, faculty, parents, alumni and employers with the framed questionnaires. The feedbacks from all the stakeholders are collected, analysed and attainment of PO is calculated. A common format of programmed excel sheet is used for finding the average attainment of Cos. Threshold Percentage for Undergraduate courses is 70% and Postgraduate is 80%.

e. To implement the Outcome-Based Education (OBE) in teaching and learning practices, institution implements the following good practices.

1. Curriculum Design with the intended measurable and achievable learning outcomes and clearly defines the expected knowledge, skills, and attitudes that students should acquire by the end of the program or course.

2. Learning Outcomes Mapping: Institutions map the learning outcomes to courses or modules within the curriculum and ensures that each course contributes to the overall achievement of the intended learning outcomes. Faculty members map the process to ensure a shared understanding of the desired outcomes.

3. Learning Assessment Strategies: Institution develops appropriate assessment strategies to measure student achievement of the learning outcomes with a mix of formative and summative assessments, such as quizzes, assignments, projects, presentations, or examinations.

4. Rubrics and Criteria: Institution develops rubrics or assessment criteria to evaluate student performance against the learning outcomes and also ensure consistency and fairness in assessment practices.

5. Teaching Strategies: Institution promotes teaching strategies that are aligned with the intended learning outcomes; adopts learner-centered approaches, active learning techniques, and integrating real-world applications or problem-solving activities into the curriculum. Faculty members are encouraged and supported in implementing innovative and effective teaching methods.

6. Faculty Development: Institution provides faculty members with professional development opportunities to enhance their understanding and implementation of OBE principles in term of workshops, seminars, training programs focused on OBE pedagogy, assessment methods, and curriculum design and share best practices in order to foster a culture of continuous improvement can also support faculty development.

7. Learning Resources and Support: Institution should provide students with the necessary learning resources and supports to achieve the intended learning outcomes and access to libraries, online databases, laboratories, technology-enabled learning tools etc. Also academic support services, such as tutoring, mentoring also contribute to student success.

8. Monitoring and Evaluation: Institutions establishes mechanisms to monitor and evaluates the effectiveness of OBE implementation by conducting regular assessments of student learning outcomes, gathering feedback from students and faculty, and reviewing the curriculum and teaching practices. Based on the evaluation results, institutions can make necessary adjustments to improve the teaching and learning practices.

9. Stakeholder Engagement: Institution involves stakeholders, such as industry representatives, alumna, and professional bodies, in the OBE implementation process. Their input can help ensure that the intended learning outcomes are relevant and aligned with current industry needs. Collaborations with external partners can also provide opportunities for internships, industry projects, or guest lectures, enhancing the practical applicability of the education provided.

10. Continuous Improvement: Institution fosters a culture of continuous improvement in teaching and learning practices. This

involves regularly reviewing and updating the curriculum, assessment methods, and teaching strategies based on feedback, evaluation results, and emerging trends in the field. Collaboration and sharing of best practices within the institution and with other institutions can contribute to this continuous improvement process.

By implementing these efforts, institution effectively captures the principles of Outcome-Based Education in their teaching and learning practices, ensuring that students acquire the desired knowledge, skills, and attitudes to succeed in their chosen fields.

20.Distance education/online education:

a. The institution realizes the benefits of the Distance education/online education in view of NEP 2020 and devises strategic plan as follows,

- **Flexibility in Learning:** ODL allows learners to study at their own pace and convenience. Vocational courses offered through ODL can provide flexibility in terms of timing and location, enabling learners to balance their studies with other commitments such as work or family responsibilities.
- **Online Learning Platforms:** Can provide ODL platforms with a variety of multimedia resources, interactive learning materials, and assessments to enhance the learning experience.
- **Practical Training:** Can incorporate practical components through virtual simulations, hands-on projects, or partnerships with local businesses, industry experts to allow learners to gain practical skills and experience remotely.
- **Industry-Relevant Curriculum:** Designs curriculum in collaboration with industry experts to ensure the curriculum aligns with current industry requirements and trends in order to help learners skills that are directly applicable in the workplace.
- **Assessment and Certification:** will implement robust assessment methods to evaluate learners' practical skills and knowledge through online quizzes, assignments, virtual presentations, and proctored exams. Upon successful completion, learners can be awarded recognized certifications or diplomas.
- **Mentorship and Support:** Can provide mentorship and support

to vocational learners through online forums, discussion boards, and virtual sessions with instructors or industry professionals to clarify doubts, seek guidance, and receive feedback on their progress.

- **Collaborations and Partnerships:** can establish collaborations and partnerships with industry organizations, vocational training centers, or employers to provide learners with access to internships, apprenticeships, or job placement opportunities. Also enhances the practical applicability of the vocational courses.
- **Recognition and Accreditation:** Ensures that the programs are recognized and accredited by relevant authorities or industry bodies to enhance the credibility and value of the vocational qualifications obtained through ODL.
- **Continuous Learning and Upgrading:** Can provide opportunities for continuous learning and upgrading of skills and offer modular courses or micro-credentials that allow learners to acquire new skills or specialize in specific areas within their vocational field.
- **Lifelong Learning and Professional Development:** Can cater to learners at different stages of their careers, providing opportunities for lifelong learning and professional development and offer short-term courses, workshops, or seminars to address emerging industry needs and up-skill existing professionals.

Hence the institution carefully plans, designs, and implements ODL vocational courses, considering the unique requirements and challenges associated with vocational education. By leveraging technology, industry partnerships, and learner support mechanisms, institutions can effectively offer vocational courses through ODL mode and cater to the diverse needs of learners.

b. The college develops and uses the following technological tools for teaching learning activities: Learning Management Systems, Online Collaboration Tools like video conferencing, online discussion forums, and collaborative document editing platforms, Multimedia and Interactive Content, Mobile Learning With apps and responsive websites, Virtual Laboratories and Simulations tools, Online Assessment and Feedback via online assessment tools to administer quizzes, tests, and assignments, Open Educational Resources, Gamification and Interactive Learning such as leaderboards, badges, and rewards, Remote and Blended Learning models with Virtual classrooms, online lectures, and asynchronous learning

c. Good practice/s of the institution pertaining to the Distance education/online education in view of NEP 2020: There is a perceptible change in the modes of the Teaching-Learning all over the world and there is a significant shift from all class room teaching and learning to partly classroom partly online Teaching Learning.

d. The institution has taken efforts to provide blended learning experience to the students by offering courses in association with the reputed On-line educational platforms like MOOCs, IGNOU, MSME, ICT Academy, IIT Spoken Tutorial etc. Students also take up full-time internships both in on-line and off-line mode in suitable industries and acquire skills required by the industry and also a favorable career opportunity

Extended Profile

1.Programme

1.1	930
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	4379
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	929
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	1596
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Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	202
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	199
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	102
Total number of Classrooms and Seminar halls	
4.2	532.34
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	648
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The Institution follows the Curriculum prescribed by the affiliating University and act in accordance with a governed process for effective implementation and delivery in the realm of Higher education.Academic Plan: Two levels of Academic Plan at</p>	

College and Department level are prepared at the beginning of every scholastic year in two months advance. Academic plan with Syllabi, PO, PSOs, COs, Examinations Schedule etc. is published in the Handbook and website. Implementation & Monitoring Procedure: The Workload and Timetable are framed by the Heads of the Departments two months in advance and Course allotment is done according to the preference and expertise of the teacher. Course book with lesson plan, teaching plan, pedagogies, remedial measures are prepared by the course teacher in advance. Course book and log register (record of work done) are maintained and verified by Vice Principal at every week.

The adherence of curriculum planning and implementation is monitored by Heads of the Departments for every day and the Principal at every semester. The Performance outcomes of students are measured as to seminar, assignment, activities, Internal and University Examinations. IQAC collects and analyses the feedback of different stakeholders on curriculum aspects and forwards the recommendations to the Principal.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.bonsecourscollege.edu.in/NAAC/AQAR_2122/Criterion_I/1.1/1.1.1/Meeting_Minutes_Related_Course_Book.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Preparation of Academic Calendar: A committee is constituted for the preparation of academic calendar at the levels of college, Department and committees in consultation with the Principal and IQAC three months in advance. **College Calendar:** The tentative schedule of the commencement date for freshers, induction programme, Bridge Course and dates of main events like college day, sports day, etc. are included in the calendar. **Examination Schedule** proposed by the Examination Cell is included in the academic calendar with the approval of the Principal. Any deviation in the schedule due to natural calamities and other issues is addressed properly.

Department Calendar: Each Department prepares a separate academic calendar for conducting curricular and co-curricular activities

like field work, workshops, seminars, conferences, extension activities etc.

Part-V Committees/ Clubs frame academic plan to attain the goal of their clubs and theme of the year. These events are conducted in and outside of the institution and are reported to the Principal at the end of every semester.

Adherence of the Academic Calendar is monitored regularly with a precise mechanism. IQAC verifies the adherence report which is submitted by all the departments and committees at every semester end and forward to the Principal for further action.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.bonsecourscollege.edu.in/downloads/home/Calendar_2122.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

36

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

181

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

4379

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Professional Ethics: Soft Skill Development Course is offered to all the undergraduate students in the sixth semester which delivers, communicative skill, interpersonal relationship and other professional qualities. Fifty Seven domain specific courses

like E-commerce, Auditing, Company law, Business Management, Bioentrepreneurship, and Fashion business, IPR, Bioethics etc. are offered to realize professional and career expansion. Professional English course is offered to First Year.

Gender: A course on Gender Studies is offered during the fifth semester to all the under graduate students and gender equity, promotion, discrimination and women empowerment are addressed by another five core courses.

Human Values: In the first semester, Value education course is delivered to all the undergraduate students and Forty Courses in curriculum address values, rights, yoga, meditation and philosophy of human life etc.

Environment and Sustainability: All undergraduate students study a course called Environmental studies in their second semester and Seven more core courses like Environmental Biotechnology, Plant Ecology and Conservation etc., deal with the environment and sustainability aspects.

Thus the way, institution integrates cross cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in the curriculum in order to instil holistic values.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

190

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

4379

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.bonsecourscollege.edu.in/Feedback/Feedback_Report_2122.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows		A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents	
Upload any additional information	View File	
URL for feedback report	https://www.bonsecourscollege.edu.in/Feedback/Feedback_Report_2122.pdf	
TEACHING-LEARNING AND EVALUATION		
2.1 - Student Enrollment and Profile		
2.1.1 - Enrolment Number Number of students admitted during the year		
2.1.1.1 - Number of students admitted during the year		
1373		
File Description	Documents	
Any additional information	View File	
Institutional data in prescribed format	View File	
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)		
2.1.2.1 - Number of actual students admitted from the reserved categories during the year		
929		
File Description	Documents	
Any additional information	View File	
Number of seats filled against seats reserved (Data Template)	View File	
2.2 - Catering to Student Diversity		
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners		
Assessment of learning Levels:		

The institution provides inclusive education to women with the vision of transforming rural and first generation learners.

Bridge course is designed in English, Mathematics, Accountancy and Computing skill to bridge the gap between Higher Secondary and Collegiate Curriculum. Entry and Exit level tests are conducted and designed necessary inputs.

Process Inputs:

Slow and advanced learners are identified based on their performance in tests (50%), University examination (25%) and Course teacher observations (25%). The students securing marks below 40% are identified as Slow and above 70 % are Advanced Learners.

Advanced Learners Programme: (Gear up Extraordinary Minds). They are given,

- Guidance to register courses in MOOC platform.
- Platforms to nurture their design thinking through Idea generation competitions etc.
- Encouraged to participate and present papers in seminars
- Competitive Examinations coaching
- Research projects, publications and entrepreneurial activities
- Lead to organise academic programmes
- Discussion forum on emerging trends like Union budget, NEP, Nobel Laureates etc. and Peer tutoring.

Slow Learners Programme: (Gear up Self). They are given,

- Remedial classes and Personal counselling
- Special course, English for You
- Self - learning course materials
- Vocational training, projects, group and club activities.

File Description	Documents
Paste link for additional information	https://www.bonsecourscollege.edu.in/NAAC/AQAR_2122/Criterion_II/2.2/2.2.1/Report.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4379	202

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college designs appropriate course wise student-centric teaching learning process like experiencing, participating and Problem solving methodologies.

Commerce and Management Studies implement World cafe, Brand you, Commerce lab, Training with Chartered accountant, Discussion forum on Union Budget, Banking practices, Tally, Stock market, Entrepreneurship etc.

English Department follows Word of the Day, Turn Taking Reading, Haiku, Role play, training in Language lab, Journalism etc.

History Department practices visits to historical and archaeological sites, historical story, inscriptions etc. Social work domain provides Psychoanalyst, Femagogy, Anti-oppressive Practice, Community research etc.

Biotechnology exercises Six degrees of Gene expression, Musical theme, Memory matrix, Rethink 3D, Save my Species etc. Botany practices Harvesting, Ecotour, Herbarium etc. Physics and Chemistry apply Nano-insights, Build Circuits, RxN, Chem draw etc.

Mathematics follows Pair-think-share learning, think mathematically, Matlab etc. Hospital Administration practises First Aid and training at Hospitals. Fashion technology exercises Indian Signature, Autobiographical sketches, Annotated portfolio, CAD, Fashion show etc.

Computer studies integrate Training on Programming languages, Coding, Blog and Website creation etc.

Industrial visits, projects, internships, extension activities etc are organised for all the students.

ICT enabled teaching learning practices with Wi-Fi, LCD, Smart board, Softwares, LMS, video lectures in website as My Exam box are extended effectively.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.bonsecourscollege.edu.in/NAAC/AQAR_2122/Criterion II/2.3/2.3.1 & 2.3.2/Student Centric Methods.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college gives priority to bring technological advancement as an integral part of effective teaching learning process.

The college has a customised Moodle account (bscwtnjlms.com) and all faculty and students extensively use LMS platforms for effective curriculum delivery, assessment etc. Totally 202 teachers prepared e-contents and have uploaded 694 of them in My Exam Box in college website. Entire faculty use different e-learning resources such as PG Patsala, MOOC, NPTEL, Udemy lectures. Online Psychometric Test is used to check Problem solving ability of the students.

ICT enabled teaching facilities include Wi-Fi enabled class rooms, LCD, Smart board, 64 softwares and Language Lab. The teachers and students widely utilise digital library and access e-resources in INFLIBNET, National Digital Library, Bon Resource Portal, databases etc.

Teachers use the following online tools : Loom, whiteboard, screen recorder for e-content development, cheat sheet, cram.com to prepare flash cards, Miro for mindmaps, Prezi and Snagit to create visual documentation, thesaurus.com, talkenglish.com, wolframalpha, circuitlab, chemtutor, and Virtual laboratory tools like Praxilab and Labster, CAD illustrator, quilting tutorials, codeacademy.com, time.graphics discoveryeducation.com etc.

Departments conduct webinars, discussion forums through Institutional registered Google suit and provision for the use of Laptops and computers is given to 4379 students

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

202

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

202

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

82

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1125

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college adheres the University prescribed mechanism of internal assessment. Theory courses are assessed through Continuous Internal assessment Examinations (CIE) I, II and Pre-semester (15 marks), Assignments (5 marks), Group Activity/Quiz (5 marks) for Undergraduates. With all the other being the same components, Group Activity/Quiz is replaced by Seminar (5 marks) for Postgraduates.

Practical courses are assessed through Continuous performance (20 marks), Model Practical (10 marks), Record (5 marks) and Viva (5 marks.)

Internal assessment Mechanism: The Examination cell is consigned with the responsibility of the conduct of examinations for internal assessment right from the scheduling, Question paper setting with use of blooms' taxonomy to the publication of marks

and redressal of divergences.

Transparency and robustness:

Invigilation duty is assigned by the Controller of Examinations and also conducted in strict adherence to University norms.

The evaluated scripts are distributed to the students within one week time. The absentees with valid reasons are permitted to appear for retest. Grievances regarding assessment are resolved properly.

Parent-Teachers meeting is conducted and Parents pursue the answer scripts of their ward and their academic performances.

The respective course teacher, Head of the Department and the Principal, duly signs internal assessment and mark statement.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.bonsecourscollege.edu.in/NAAC/AQAR_2122/Criterion_II/2.5/2.5.1/University_Regulation_for_Internal_Assessment.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Examination Cell chalks out the precise mechanism for the conduct of internal and external examinations with increased transparency and efficiency.

Mechanism:

There are three college level examinations conducted viz Continuous Internal Examination I, II and Pre-semester. Examinations and the schedule are planned and published in the calendar. Students are informed of the obligatory changes in advance through circular, college website and SMS.

Transparent, time-bound and efficient: The course teacher distributes the valued answer scripts during the class hours and discrepancy if any is sorted out on the spot.

Examination cell conducts review meeting after the completion of

every exam and students also drop grievances in the suggestion boxes. The grievances are forwarded to the Principal for further action.

Adherence to Examination schedule: The Examinations were conducted with adherence to the academic calendar and CIA and University Examinations for odd semester and even semester were conducted on 25.08.2021 to 28.08.2021 and 04.04.2022 to 07.04.2022.

Two grievances related to Examinations were received during 2021-2022 and were regarding duration of answer scripts submission during COVID 19 pandemic period. They were addressed suitably.

Thus the mechanism adopted by the college and the University is transparent, time bound and efficient.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.bonsecourscollege.edu.in/NAAC/AQAR_2122/Criterion_II/2.5/2.5.2/Discipline_Committee_Exam_Related_Circular.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

The college has well-designed Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) for each programme in line with UGC LOCF (Learning Outcome Based Curriculum Framework) and are communicated to the teachers and students in the beginning of the academic year and are also accessible via college website.

Communication to the teachers:

- IQAC introduced Outcome Based Education and educated the teachers on attaining tripolar process like educational objectives; learning experiences and change in behaviour align with Blooms' revised taxonomy and the three domains of learning objectives like cognitive (knowledge), affective (attitude) and psychomotor (skill) domain and its attainment

strategy.

- The teachers prepare their lesson plans and devise integrated teaching, learning and evaluation plans to realise the desired course outcomes and making the graduates to be capable with Mastery in communicative skills and study programme, Professional competence concerning to Job/Entrepreneurial/ Research and Leadership competence applicable for institutional and societal upliftment.

Communication to the students:

- The POs, PSOs and COs are published in the college website under the departmental pages and educate the students during the time of admission and induction programme.
- Course structure with the syllabi of study programme and outcomes is given to every student.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.bonsecourscollege.edu.in/Outcomes.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Response

The institution prepares, well-defined Programme Outcomes, Programme Specific Outcomes and Course Outcomes in line with UGC LOCF (Learning Outcome Based Curriculum Framework) with the direction of IQAC and assessment is done as follows,

The method of measuring the level of attainment comprises,

- Direct method
- Indirect method

Direct method includes,

- Best of Two Continuous Internal Assessment tests
- Class performance activities comprising of

assignments/seminars/experiments/quiz/group activity including fieldwork/ internship, project/practicals etc.

- University External examinations marks.

Direct evaluations also focus on students' knowledge, skills, level of understanding, creativity, communication, and inquiry based activities etc.

Indirect method considers the feedbacks of students, teachers, parents, alumnae and employers and Exit survey with the framed questionnaires addressing curriculum aspects, placement etc.

Threshold Percentage for Undergraduate courses is 70% and Postgraduate is 80%. The following table shows the three target levels:

Level

Average Percentage Level

3

70% of students secured more than 70% marks

2

60% of students secured more than 70% marks

1

50% of students secured more than 70% marks

0

Less than 50% of students secured more than 70% marks

Thus, the attainment of programme outcomes and course outcomes are measured by adding direct and indirect attainment values in the proportion of 80:20.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.bonsecourscollege.edu.in/Outcomes.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1574

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.bonsecourscollege.edu.in/Annual_Report/Annual_Report_2122.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.bonsecourscollege.edu.in/Student_Satisfactory_Survey_2122.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

4.62

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

13

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

17

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.bonsecourscollege.edu.in/NAAC/AQAR_2122/Criterion III/3.1/3.1.3 Funding Agency.pdf

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Creation of ecosystem for innovations and transfer of knowledge and technology from classroom to community and lab to land have been realised as follows: As participating institution in Institutions Innovation Council (IIC), Ministry of Education, Entrepreneurship Development and Innovation Institute (EDII), takes initiatives for transfer of knowledge and technology in the form of product/process/service and secured 4 stars / 5 under IIC. By collaborating with MSME, Agra, offers training/ courses addressing industry ready skills and entrepreneurship. Conference on International impact of Trade and Business on Economic growth of Developing Countries in Pre & Post Pandemic Era was conducted on 27 & 28.8.2021 with sponsorship of Indian Council of Social Science Research and received 5 TNSCST Student projects.

A Patent was published on Nutraceutical Noodles and Process (Ap.No. 202141011480) and design on AI based Garbage Sorting Machine (Ap.No.202141057240) was granted. Iraivi Solutions, the incubation centre facilitates production of herbal sanitary napkins. Bon iHub was established in 2021-2022 to foster innovation and promote entrepreneurship among faculty and students. IQAC conducted Ideathon and submitted 21 projects under Yukti 2.0. ;Heritage hut is an initiative conserves old coins, pottery, inscriptions, art etc. towards educating students on Indian tradition, culture and inheritance of its values.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.bonsecourscollege.edu.in/NAAC/AQAR 2122/Criterion III/3.2/3.2.1/Incubation.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

101

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

32

File Description	Documents
URL to the research page on HEI website	https://www.bonsecourscollege.edu.in/dep-research-development.php
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

41

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

64

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out through 18 Departments, 13 various committees and clubs.

Neighbourhood Community: The college has adopted the Villages namely Pilankkanchavadi, Sooriyampatti, Kollangarai, Nanjikottai, Thulukampatti, Koothancheri under NSS. Vilar, Puthupattinam, Kandithampattu, Uchimancholai and Pottuvachavadi under UBA. Departments carried out extension activities in schools, villages, old age homes, orphanages, drug addiction centres, prison and self-help groups etc., Sensitizing on Social Issues was done under different schemes like Swachh Bharat, Gender Issues, Health and Hygiene, AIDS Awareness, Food and Nutrition, Yoga, Voters day, Gramasabha meeting, etc. 10 Vaccination camps for Covid-19 were conducted and 3 blood donation camps were conducted by all Part V committees during 2021 - 2022.

Rural community was sensitized on COVID19, postal schemes, computing skills, communicative English, mathematics, health hazards of radiation, ozone for life, digital literacy, entrepreneurship, green initiatives, and cancer etc. COVID19: masks ration items; food and Kabasurakudineer were distributed to rural community. Vaccinations drive was conducted in collaboration with the District Collectorate and received appreciation award for the COVID19 services.

File Description	Documents
Paste link for additional information	https://www.bonsecourscollege.edu.in/NAAC/AQAR_2122/Criterion_III/3.4/3.4.1_&_3.4.3_&_3.4.4/Extension_&_Outreach_Photos.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

22

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

178

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

4379

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

124

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

187

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

In addition to providing adequate infrastructure and physical facilities for effective teaching-learning processes, the college is committed to providing a conducive learning environment.

Located on a 16-acre campus, it offers a calm and peaceful academic environment with a rural comfort out and adequate facilities in its five blocks. Each of the 103 classrooms is spacious, ventilated and has sufficient tube lighting and fans for in-class learning. 16 LCD projectors, 6 smart boards, LMS MOODLE, E-resources portal in library and Wi-Fi enabled campus are used to maximise learning and teaching practices.

Three seminar halls, an auditorium, and two stages for outdoor activity-oriented learning are available. There are 18 well equipped laboratories and an ONGC sponsored central instrumentation centre are functioning. Computer Studies and Commerce (Computer Applications) laboratories are fully air-conditioned, as well as 64 licensed software packages. Featuring 60 computers and Lady Hawk Software, the language lab is equipped with 60 computers.

835 MBPS Wi-Fi connectivity was extended in 2021. Herbal garden, Incubation centre are also available. Powered by 150 KVA generators, uninterruptible power supply is ensured. Brail software, Lift, Ramp, Disabled Friendly Washroom and Wheel Chair ensure Divyangjan friendly ecosystem.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.bonsecourscollege.edu.in/Photographs_Infrastructure_Physical_Facilities.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The College's sports, gaming, and cultural facilities are adequate and have undergone substantial updation and renovation.

Facilities for Sports and Games: College features a 5500 square meter play area with seven outdoor game sites, four indoor game rooms, ten different types of fitness equipment, and gymnastic equipment.

Outdoor game sites: Basket Ball - 28 m x 15m (2014), Volley Ball - 18 m x 9 m (2005), Ball Badminton - 26m x 12m (2014), Kabbadi - 13 m x 10 m (2015), Kho- Kho-16 m x 27 m (2011), Tennis-26m x 14m (2014), Athletics - 200 mt track and Relay (2014) and Silambam (2018).

Indoor games: Carom (2014), Chess (2015), Table Tennis (2018) and traditional games such as Palanguzhi, Thayam, and chine-checker (2021) are also encouraged towards brain storming.

It also has Football, Handball, and Karate teams. In 2022, Ms.S.Gunavarthinibagged Gold medals in Youth Rural Game & Sports Federation of India tournaments held at Calangute Goa from 4-6th March, 2022 and 22-24, October, 2021 respectively.

Other facilities: Bon-Cafeteria, Hostel, Yoga, Botanical garden Mushroom cultivation facility and Audio-visual Studio.

A 1000 seat air-conditioned theatre and two outdoor stages are available to assist extracurricular and fine arts while showcasing the extracurricular talents of students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.bonsecourscollege.edu.in/Photographs_Cultural_Sports_Activities.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

107

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.bonsecourscollege.edu.in/Teachers_using_ICT.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

83.04

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College Library is centrally situated in a spacious 5,240 sq. ft in the Ligeon block, with 300 seating capacity and General, Reading hall, Technical Processing, and Digital section equipped with CCTV cameras, internet connectivity through LAN and wi-fi.

The library uses fully automated ILMS through KOHA in 2020 which is an open source and web based multilingual integrated library system, Web OPAC, Patron Management, Circulation, Authorities Control, Reports, Cataloguing, Acquisition, Self Check-In and Check-Out and General Utilities. The reference books and journals are kept in the reading hall of the libraries. New arrivals are displayed in the racks for a fortnight.

In addition, a separate digital library and Rare Books is attached to the Library with 60 computers for accessing online resources. It also provides access CD/DVD based electronic resources. More than 600 e-contents developed by the faculty members, nearly 160 NPTEL and 200+ other e-resources are available in Bon Resource Data Base Portal in the library for students' accession.

A total number of 33, 041 volumes of books and 118 journals, 54 rare books, 25 Magazines and 9 Newspapers are available in the library during 2021. The library has institutional membership with INFLIBNET, N-LIST etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://koha-community.org/manual/21.05/en/html/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

8.37

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

1470

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Response: The IT of the college includes internet and WI-FI, is routinely updated and upgraded as part of the teaching, learning, and assessment processes.

IT Facilities: The number of computers in the labs is raised by 648 in proportion to the growth in admission. During lectures, every student uses a laptop provided by the Tamil Nadu government.

Softwares: The College is licensed to use 64 Microsoft Advanced life-time products, including the Windows operating system, SQLCAL, Visual Studio Pro, and ESSDI CAD software.

In 2020, Lady Hawk software was upgraded for the language lab. There is a plagiarism detector called X. Koha included an upgrade

for ILMS.

The cloud-based distributed system Gurukul Soft, which facilitates 90% of processes and operational commitments of Education with 43 modules and also facilitates software development, hardware, networking, website designing & hosting, etc., is in use at the Integrated Data Management Center. On campus, there are 40 CCTV security cameras.

Internet & Wi-Fi: In addition to the existing 835 MBPS, the Campus received an upgrade in 2021-2022, including 86 Mbps broadband.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://bonsecourscollege.edu.in/Hardware Software WiFi Photographs.pdf

4.3.2 - Number of Computers

648

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

532.34

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Policies and procedures: The infrastructure facilities of the college are continuously upgraded, and a system is in place to ensure their best use. The Infrastructure Director, who works under the direction of the Secretary and Principal, is in-charge of maintenance, which is responsible for overseeing the use and upkeep of physical infrastructure, maintenance and utilization as follows.

With the assistance of 2 PROs, 66 drivers and conductors, 1 electrician, 2 security guards, 5 housekeeping employees, maintenance officer is responsible for maintenance of buildings, furniture, and undertaking electrical, civil, and plumbing works.

Every classroom is outfitted with necessary tools for learning and teaching. The relevant Head of the Departments supervises the laboratory assistants who look after their individual laboratories and keep the records.

Each computer laboratory and digital library has necessary equipment and is maintained by a hardware technician. All laboratories maintain log books, stock registers, and service registers, which the Heads of the Departments supervise. Wi-Fi network is looked after by BSNL.

ILMS and library are protected by librarians. Three Physical Directors maintain the gym and sporting goods. Fire extinguishers and first aid supplies are constantly stocked and readily available. CCTV cameras are used to monitor the entire campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://bonsecourscollege.edu.in/NAAC/AQAR_2122/Criterion_IV/4.4/4.4.2/Stock_&_Service_Registers.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

565

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1774

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to Institutional website	https://bonsecourscollege.edu.in/Capacity Building & Skills Enhancement.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
8615	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
8615	
File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent	A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

763

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

542

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

19

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

219

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response

The college facilitates students' representation and engagement in various bodies such as administrative, co-curricular and extra-curricular activities to facilitate them to exhibit leadership qualities with equal opportunities.

Bon Student Arm is designed to function as three wings- College Student Council, Department association and Student Aided Committees.

Responsibilities and Functions: All students' related activities are carried out under the leadership of the College Student Council directed by the Vice-Principal and meetings are conducted once in a semester to share their overviews pertaining to academics, infrastructure and administration towards the holistic progression.

Department Association is formed by the Heads of the Departments based on the performance appraisal and formal interview. The co-curricular and extra-curricular activities of the Department are organised by student members.

Student representations in the committees include IQAC, Student Welfare, Magazine, Grievance and Redressal, Discipline, Entrepreneurship, Anti-ragging, Alumnae, Extra-curricular etc.

Bon Secours Student Arm celebrate/observe national and international days, Transport & Freshers' Day, Inter-religious Festivals both in online/offline mode.

Student Initiated Help Desk extends a practice of charity as SAFE [Students Assisted Fund for Education], I CAN, the Commercial Bazaar to render financial support to needy students and MANNA, the mid-day meal programme.

File Description	Documents
Paste link for additional information	https://www.bonsecourscollege.edu.in/NAAC/AQAR_2122/Criterion V/5.3/5.3.2/Student Representatives.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1994

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response

There is a registered alumni association that contributes significantly to the development of the institution through financial and other support services. Bon Alumni Association (BONAA) is an integral part of the institution working towards the motto of the college.

Bon Alumni Association registration was renewed. The present president Dr.Usha Nandhini Vishwanathan is a testament to the motto of the college and involves in college activities. BONAA has totally 12 chapters including National and international level and conducted two chapter meetings in 2021.

BONAA functions in two ways, through BONAA-FS (Financial Support) and BONAA-NFS (Non-Financial Support). Financially BONAA extends support to enhance the infrastructure, teaching learning resources and green practices. Also extended their support to SAFE (Students Aided Finance for Education) programme and MANNA, the mid-day meal scheme. They donate books to the Central Library and saplings to make the campus green.

BONAA renders their Non-financial supports by facilitating skill and Entrepreneurship development, internships, placement, sports and games etc. Alumnae regularly visit the college and continue to get counselling to cope with the challenges in their family and career.

File Description	Documents
Paste link for additional information	https://www.bonsecourscollege.edu.in/alumni.php
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

A. ? 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The Management is endowed with Leadership excellence in keeping the college's vision and objectives.

Vision and Mission: www.bonsecourscollege.edu.in/about-vision-mission.php

Nature of Governance: Democratic, Collaborative and Consultative: The Board of Management, the institution's highest statutory body, convenes twice a year to vote on strategic plans, evaluate college's success, approve the distribution of money, and give guidance on how to carry out college's goal. The academic and administrative operations of the college are governed by the Academic Advisory Board, which is presided over by the Principal, and Planning and Finance Commission, which is headed by the Secretary.

Perspective Plans:

- Fostering a learner-centric environment with modern tools and technology.
- Strengthen the experiential and entrepreneurial education system.
- To collaborate with various Government/Corporate institutions/organisations for academic excellence.
- To build the Innovation & Entrepreneurship (I& E) ecosystem.
- Cultivating and transmitting the human values, national integration and environmental consciousness.

Participation of teachers in decision making bodies: Faculty members and students are represented in several committees, which coordinate 50 committees under the direction of two Vice Principals. Senior teachers and other stakeholders are also represented in the IQAC, which sets the guidelines for initiating, sustaining, and promoting quality in overall academic excellence of the college.

File Description	Documents
Paste link for additional information	https://www.bonsecourscollege.edu.in/about-vision-mission.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Response:

Delegation of clearly defined tasks and responsibilities to the Secretary, the Principal, Vice Principals, Heads, Faculty Members, and Coordinators of Committees/Cells are all examples of the College's decentralized and participatory management practice. They meet regularly to organize, carry out, and assess relevant activities in the direction of advancement.

The constitution of College Development Cell is one of the many cases of examples of participatory and decentralised management of the college.

Case Study: College Development Cell (CDC):

College Development Cell was constituted by the Board of Management on 31.01.2022 to look after Institution's ranking like NIRF, India Today, WEEK, ARIIA etc. Schemes like DBT-Star, DST-FIST, IIC, innovation and startup culture etc.

CDC attainments in 2021-2022 are:

- Ranked in the 150-200 Band in NIRF 2022.
- In India Today Ranking, the College secured First rank in Fashion Design, 6th rank in BCA and 10th in BBA stream under the category called Best Value for Money among top ten Colleges in India.
- In IIC secured 4 stars out of five.
- Presented DST FIST at University of Calicut on 01.11.2022
- Recommended for DBT-Star College scheme.

Received Incubator Scale-up grant from Start-up TN for innovation and entrepreneurial initiatives and programmes.

File Description	Documents
Paste link for additional information	https://www.bonsecourscollege.edu.in/NAAC/AQAR_2122/Criterion_VI/6.1/6.1.2/Attainment.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Response:

Strategic plan: To build the Innovation & Entrepreneurship (I&E) ecosystem.

One activity successfully implemented based on the strategic plan:

IQAC has taken initiative to register in IIC on 17.06.2021 in order to build the Innovation & Entrepreneurship (I&E) ecosystem systematically to foster the culture of innovation and start-ups.

Establishment of Institution's Innovation Cell (IIC):

IIC has been established under MHRD, Government of India. Constituted the cell and efficiently carried out the activities announced by the MoE's IIC. Based on the theme provided by IIC for every Quarter, activities were organised. Bon i-Hub was implemented as a platform to foster innovative and entrepreneurial ecosystem to fulfil the objectives of IIC and attain expected outcomes. Also extended initiative to register the Incubation Centre to nurture and promote women entrepreneurs in various sectors. It extends its knowledge, technical and infrastructure support to scale-up enterprises right from the ideation stage to SMEs.

IIC attainments in 2021-2022 are:

- Conducted Calendar activities
- 2 Impact lecture series
- MIC Programmes
- Self-driven activities
- Celebrations
- Promoted 10 Ambassadors
- Submitted more than 10 ideas in Yukti

Ultimately, IIC of the institution scored 4/5 stars for promoting innovation and creativity in the campus.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.bonsecourscollege.edu.in/downloads/about/Strategic_Plan.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

Organizational Structure: The College is run by the Bon Secours Congregation with well-defined policies and implemented through various bodies to achieve the Vision.

The Board of Management is the apex body functions on Recruitment of the Principal and Staff, Governing Admission Procedures, Quality Assurance, Autonomy, introducing New Programmes, Perspective plan, Scholarships and Budget.

Administrative setup: The Secretary is the executive functionary with the responsibilities of Staff appointment, Salary, Disciplinary action, Finance, Scholarships and infrastructure.

The Principal has the authority on all academic matters and takes decision in consultation with the Vice Principals, Deans, Heads and Staff Council.

IQAC is an independent body that functions towards quality enhancement and academic excellence of the college.

Functions of various bodies: The Academic Advisory board assists in planning and execution of academic matters.

The Administrative Officer is the head of the administrative office, governed by the secretary for financial matters and by the Principal for academic matters.

The Planning and Finance commission is responsible for mobilising and the usage of funds. The infrastructure director supports the Infrastructure development and maintenance.

There is a common educational policy for service rules, procedures, recruitment and promotion for all the institutions of the Bon Secours Congregation.

File Description	Documents
Paste link for additional information	https://www.bonsecourscollege.edu.in/downloads/about/Higher_Education_Policy.pdf
Link to Organogram of the institution webpage	https://www.bonsecourscollege.edu.in/downloads/about/bonsecours-organogram.jpg
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Response:

The college realises that teaching and non-teaching staff members are the Cornerstone of the institution and cares for their welfare measures to create active, healthy and satisfied work force with good standard of living.

Wellness/well-being measures: The College cares for the physical and the psychological well-being of its staff members by conducting Yoga, Meditation and medical check-up camps. Special

prayer service and Personal counseling are also extended.

Welfare measures: Financial facilities:

- Employees Provident Fund
- Loan with easy instalment
- Concession in the college bus fee
- Permission to accept offers for paid consultancy and make use of part of the honorarium for welfare of teaching staff in the Department
- Fee Concession for the children of the staff studying in any of the institutions run by the society.

Leave facilities

- Provides leave concession, reduction of workload to teaching staffs who pursue research work.
- Sanctions On-Duty to teaching staff.
- Maternity and Medical leave for eligible staff.

Incentives and awards

- Festival Bonus and gifts.
- Annual free tour.
- Professional development programmes.
- Cash incentives for publications and NPTEL Examination Fee.
- Sponsorship to attend conferences in India and abroad.
- Best Teacher and Mentor awards.

File Description	Documents
Paste link for additional information	https://www.bonsecourscollege.edu.in/downloads/about/Financial_Support_Policy.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

108

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

42

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

202

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Response

The college accelerates the professional development of the staff by implementing an effective Performance Appraisal System.

Teacher's Course Diary is given to each teacher to record their everyday engagements. All details pertaining to lesson plans, Pedagogies, ICT tool, mentoring, remedial classes etc. are recorded. It is monitored by the heads of the departments and by the Principal.

Staff members submit the Self- Appraisal through the duly filled-in proforma of the Performance Based Appraisal System designed by IQAC. Deans and Heads of the Departments evaluate the academic performance of staff members by underlining their strength and weakness.

The Principal monitors the performance of staff members and gives them continuous corrective measures. The Report is forwarded to the Board of Management and it makes detailed assessment on PBAS report.

Evaluation by the Students: The IQAC makes an analysis of feedback received and prepares report and action plans. In each semester, students appraise their course teachers, teaching-learning practices, internal assessment, regularity, the use of ICT etc.

Evaluation by the Parent: Parent-Teacher Meet is a feature of college conducted twice a semester to solicit the feedback from the

parents about the academic programmes, quality of teaching and evaluation, students progression, sufficiency of infrastructure, etc.

File Description	Documents
Paste link for additional information	https://www.bonsecourscollege.edu.in/NAAC/AQAR_2122/Criterion_VI/6.3/6.3.5/Performance_Appraisal.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The financial management and inspection is entrusted with the Planning and Finance Commission of the college constituted by the Board of Management. The college has established a mechanism for conducting internal and external audits regularly.

Internal audit is conducted once in a year by the internal financial committee of the institution appointed by the management. External audit is conducted every year by an external agency namely Thomas & Co, Chennai.

The audit statement consists of the following items:

- Sponsorship for Academic Activities
- Endowments and Chairs
- Grants mobilised for research
- Incentives to staff members
- Amount allocated for augmentation of infrastructure, salary and support services
- Funds allocated for the purchase of books, subscription of journals and e-governance
- Scholarships and freeships by the Management
- Amount contributed by the Alumni, Individuals and Philanthropist
- Funds allocated towards green campus practices

Strict guidelines on internal audit ensure compliance with legal obligations and there were no audit objections in 2020-2021. The Finance Committee meeting was conducted on 20.05.2021. The

Internal Audit was conducted on 16.02.2022.

The Public Financial Management System is used for transacting with the government and its agencies.

File Description	Documents
Paste link for additional information	https://www.bonsecourscollege.edu.in/NAAC/AQAR_2122/Criterion VI/6.4/6.4.1/External Audit.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

42400

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Response:

The college is a self-financed institution run with the policy of not receiving any donation for admissions and staff recruitments.

It has well-defined standard operating procedures for mobilization of funds and optimum utilisation of resources. The Planning and Finance Commission evaluates the requirements of the departments and other units for allocation of funds.

Mobilisation of Funds: The funds are generated mainly through the fees paid by the students and supported by the Management. Fund from the government and non-government funding agencies for

academic and research purposes and transport fee are the additional resources.

Endowments and funds are also raised through alumni, well-wishers and philanthropists.

The Planning and Finance Commission and Board of Management have a perpetual monitoring practice on budget allocation and proper utilization of allocated funds and keeps record.

Optimal utilisation of resources: The College focuses constantly on fulfilling the scholastic needs of the students and allocate budget accordingly.

At the end of each financial year, internal and external auditing is conducted to ensure correct utilisation and proper accounting of the funds mobilised. The Principal is accountable for all financial transactions. In this way, effective financial management is being practiced by the college to achieve its desired goals.

File Description	Documents
Paste link for additional information	https://www.bonsecourscollege.edu.in/downloads/about/Policy_Document_for_Mobilization_of_Funds.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Practice I: Exercise on Curriculum Value Addition:

Internal Quality Assurance Cell of the institution strives to realize vision to empower women learners with global competencies, especially the students who are largely from remote villages with restrictions. Considering the demands for specialization and additional qualifications in job market and feedback of the stakeholders, Curriculum Value addition is made with certificate courses towards skill development and entrepreneurship.

The courses are offered in both odd and even semesters with 30 contact hours each with the appointment of internal and external subject experts for the courses.

The details:

Academic Year

Number of Certificate/Add-on /Value added Courses offered

Number of Students Benefitted

2021 - 2022

181

4379

Practice II: Experiential and Entrepreneurial Education

IQAC trusts that higher education remains productive with experiential learning practices in tune with NEP 2020 and advances of Higher Education. Hence, Ecosystem for promotion of Experiential and Entrepreneurial Education was established with participation in Institutions' Innovation Council (IIC) and Entrepreneurship Development and Innovation Institute (EDII) in 2021 - 2022. Internship/field work was extended to the students with a minimum period of 10-30 days to offer off campus experience, strengthened knowledge and skills. Industry-academia collaboration was extended with 177 MoUs.

File Description	Documents
Paste link for additional information	https://bonsecourscollege.edu.in/NAAC/AQAR_2122/Criterion_VI/6.5/6.5.1/Strategies_&Processes.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Response:

Internal Quality Assurance Cell reviews the teaching- learning process, structure, methodologies of operations and learning outcomes at periodic intervals as follows,

Reviews of teaching learning process:

IQAC conducts the annual review meeting to check the Learner centric teaching practices, Upgradation of pedagogies, Attainments and outcomes to institutionalise the quality measures.

Structures & methodologies of operations: Self regulated peer reviews are made and Teachers are offered Professional Development Programmes aligning with advancement in Higher education.

Curriculum Planning and Delivery: IQAC revised the course book in 2020 as a record of Teachers' preparedness and performance at course level with the key features of warm-up, info bit, cross connection, review zone etc., Lesson plan, teaching plan and log book are reviewed by the Heads of the Departments daily and Deans regularly.

Faculty Performance Appraisal is reviewed and assessed by the Heads of the Departments, Deans and evaluated by IQAC.

Feedback from students, teachers, alumnae, parent and employers are collected, analysed and take actions.

Regular Monitoring Mechanism: Round the Clock inspection team monitors the regular classes for every hour.

Review of learning outcomes: Students' performance in examinations and various activities is appraised as learning outcomes. Attainment of POs, PSOs and COs are also reviewed.

File Description	Documents
Paste link for additional information	https://bonsecourscollege.edu.in/NAAC/AQAR_2122/Criterion VI/6.5/6.5.2/Supporting Documents.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);

A. All of the above

Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://www.bonsecourscollege.edu.in/Annual_Report/Annual_Report_2122.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is committed to women education with the motto, "To Empower, To Change, To Live" and promote gender equity and empowerment as follows,

Curricular Activities:

A total of 60 courses addressing 'Human values and Gender Studies' introduced by the Bharathidasan University for all the Under Graduate students in the first and sixth semester of the programme. There are 187 value added courses like Yoga, Karate, Counseling, Entrepreneurship, Tailoring, etc., also have been offered by the college for all the students. Moral classes were conducted once in a week regularly.

Co - curricular Activities:

The seminars/lectures/workshops on Gender Equality were conducted by the various Departments on Crimes against women, Domestic violence during COVID19 Lockdown, Kavalan App, Digi portal, NAD and E-Parivarthan, Cyber Security, Business opportunities for

women etc. Totally, 26 programmes were conducted in online/offline mode during 2021-2022

COVID 19 - Helpline and Psychotherapy were extensively extended.

40 CCTV Cameras, 24x7 monitoring security guards, common room, medical centre, antiragging committee, counselling cell, hostel in the campus ensure safety and security of women learners in the campus.

File Description	Documents
Annual gender sensitization action plan	https://www.bonsecourscollege.edu.in/NAAC/AQAR_2122/Criterion_VII/7.1/7.1.1/Report.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.bonsecourscollege.edu.in/NAAC/AQAR_2122/Criterion_VII/7.1/7.1.1/Specific_Facilities.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college deploys the integration of the environment consciousness and zero waste management as follows:

College signed MoU with Periyar Manniammai Institute of Management Science and technology for ecofriendly initiatives.

Solid Waste Management: Solid wastes generated are segregated as bio-degradable and non-biodegradable. Daily collection of litters are dumped in vermi-pits and processed for manuring. Students of Department of Biotechnology are practiced with the Pit method of Vermicomposting. Food and kitchen wastes generated from hostel and canteen are used for biogas production and utilized at the hostel. Sanitary Napkin incinerator is kept in girls' washrooms to reduce environmental pollution. Old newspapers and non-biodegradable wastes are sold to venders dealing with recycling.

Liquid Waste Management: Waste water from laboratories is discharged into the soak pits. Grey water recycling plant is treated through oxidation process using bioenzyme (monocrotophos). The treated water is used for irrigation. Waste water management is reinforced through Root Zone treatment system with a layer of Canna indica.

BioHazardous, Chemicals and Radioactive Waste Management: The biologically contaminated waste materials are sterilized, disinfected and disposed in pits and incinerated. The chemicals used in the laboratory are disposed after dilution, collected in choke pits and released.

E-waste Management: Electronic goods are optimally used with proper maintenance. E-Wastes are sold to vendors on buy back schemes.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways
- 4.Ban on use of plastic
- 5.Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College takes all efforts to foster value based education among the students and works towards the all-round formation by providing them continuous opportunities and an inclusive environment.

Bon-Fest, the intra-collegiate cultural competitions were conducted to exhibit the talents and harmony towards cultural and linguistic diversities. During COVID19 Pandemic period, the college conducted 6 vaccination camp and also distributed masks, rations items and foods in the people of adopted villages and also provided bus facilities and data entry to support the local government.

International Women's day and Yoga Day were celebrated by invited talk and performing yoga to promote peace, harmony, happiness to every soul.

Republic Day, Independence Day etc., were celebrated by Planting saplings, special lecture and Swachh activity in and outside the campus. Handloom Day was celebrated by the students to revive our tradition.

Bharathiar Mother Tongue day were observed to Literary events like Olivian-Fest and Lit-Fest were conducted to portrait the characters in English literature.

Training on Tailoring, solar lamp assembly etc. was offered to SHGs. Diwali, New year, Pongal and Christmas were celebrated to create harmony irrespective of cultural and regional diversity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Response:

The college sensitizes the students, staff and employees on the constitutional obligations about values, rights, duties and responsibilities of citizens and provides opportunities to create social consciousness towards national building.

During Student induction programme, awareness was created on Code of contact, Anti-ragging policy and prevention of sexual Harassment to the freshers.

Independence Day and Republic Day were observed to inculcate patriotism. On the day of Gandhi Jayanti, students participated in Swachh Bharat activities.

NSS observed Voter's day and Population day by expressing their responsibilities towards citizenship. 3 Blood Donation Camps were organized during 2020. Students were educated on Ozone for Life and planted Tulasi Samplings in the Campus and adopted villages.

Environmental day was observed to bring sustainable solutions to protect the ecosystem. World Cancer and Health day were observed by creating awareness on Cancer, Diabetics, etc. Science exhibition was also conducted for school students.

World Mental Health day was observed by offering Counseling to the covid19 victims. International days on Literacy, Water, Yoga etc., were celebrated to propagate values among young generation.

The college actively participated in COVID 19 services by distributing kabasurakudineer, masks, ration items and food etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.bonsecourscollege.edu.in/NAAC/AQAR_2122/Criterion_VII/7.1/7.1.9/Report.pdf
Any other relevant information	https://www.bonsecourscollege.edu.in/NAAC/AQAR_2122/Criterion_VII/7.1/7.1.9/Report.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College takes efforts in celebrating /organizing national and international commemorative days, events and festivals in order to integrate and value the cultural and religious identities of Indians.

The celebrations include conducting literary events like elocution, essay writing and cultural and rally, flag-hoisting, exhibitions, expert talk, quiz, poster making, etc. National Republic & Independence days were celebrated as integral part of academic year. Eminent personalities were invited to motivate students and staffs by their vitalizing speech on those days in on/off-line mode. The college also celebrated the birth and death anniversary of several other great Indian personalities in 2021. There were 65 programmes conducted.

The International Women's and Yoga Day were celebrated to prepare the women community with physical and mental fitness. Commemorative days like Environment day, teachers day, Science day, Computer literacy, Handloom, Cancer day, Technology day, Safer Internet day, World Cancer day, Language day, IPR etc. were observed. Pongal, Christmas, Onam, Diwali and New Year were also celebrated with theme to bring Unity in diversity and harmony irrespective of diversity.

The College also celebrated the commemorative days, events and festivals in adopted villages as a platform of experiential learning and celebration in the context of Classroom to Community.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE I

1. Title of the practice: BON-Student Support Services

2. Objective: To extend financial aid to deserving poor students, especially from rural background.

3. The context: Management lives on its vision and taps all resources to fulfill educational needs of poor students.

4. The Practice & Evidence: Management Scholarship - 1816 Benefited

6. Problems encountered and Resources Required: The college found difficult to offer financial assistance to all the students as the admission was increasing every year. During COVID19 lockdown period, it realized more difficulties to mobilize funds.

BEST PRACTICE II:

1. Title of the practice: BON: Experiential and Entrepreneurial Education

2. Objective: To bridge/match the gap between academic education and industry expectation to keep the course interesting, promote employability and entrepreneurship intensively.

3. The context: The institution actively engages students in different opportunities to learn through doing

4. The Practice: Departments properly design different experiential, applied and hands-on learning models like

Laboratory, workshop, Internship, Field work , Industrial visit, Problem solving, Project & Case-based practices; offers training how to design/conduct experiments and develop products/process/service.

6. Problems encountered and Resources Required: Availability of resources, facilities, experts and cross-cultural setting can bring challenges to students' learning.

File Description	Documents
Best practices in the Institutional website	https://www.bonsecourscollege.edu.in/CVII_Best_Practice.pdf
Any other relevant information	https://www.bonsecourscollege.edu.in/CVII_Best_Practice_1.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

BON ETHOS EDIFICE [BEE]

Bon Secours stands for Discipline, strives for Discipline and achieves Discipline as an all time attainment of the students.

The Practice: With the underlying principle of Education without value is not only useless, but also very harmful, the Institution widens moral education to the student community as the integral part of curriculum to promote discipline, leadership, self-reliance, self-control, social responsibilities and integrity through BEE which is designed to provide motivation, spiritual therapy and solace to encounter the challenges of the modern era. BEE operates in three ways (i) Physical and Mental fitness through Yoga and meditation classes (ii) Shalom: Spiritual retreat; Moral classes and (iii) Social responsibility

From 50 students in 2002 to 4379 in 2022 is the success that proves as the college remains the first choice of every parent as they consider moral values, discipline, safety and security as a priority for their daughters when compared to the other self-finance colleges in Thanjavur District. Under social responsibility, the college has taken initiative to attain UN Sustainable Development Goals 2030 and extended expertise in the

community.

Thus the College creates more avenues to the students and transforms their personal and professional life to reach altitude through Bon Ethos Edifice [BEE].

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Future plan

- Getting the status of autonomous
- The introduction of multidisciplinary programs
- Enhancement of infrastructure with state-of-the-art facilities.
- Enhance research & development and achieve Centre of Excellence status
- Extend international and national collaborations